

April 2011 Quarterly Report

City of Eureka



Public Works and Building Department
BUILDING DIVISION

The 1st quarter valuation for 2011 of \$3,009,603 is slightly down from last year's 1st quarter total of \$3,072,141. It should be noted that permit numbers were higher in 2010 due to the January 9, 2010 earthquake. The Building Division issued 227 permits for the quarter. Staff conducted approximately 744 inspections, 50 plan reviews, and investigated 56 new code enforcement complaints. During the quarter 33 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	0	\$0.00	\$0.00
Duplex	0	\$0.00	\$0.00
Electrical	30	\$0.00	\$2,793.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	0	\$0.00	\$0.00
Grading	0	\$0.00	\$0.00
Improvement Commercial	55	\$2,401,404.00	\$49,086.00
Improvement Residential	57	\$335,842.00	\$12,859.00
Mechanical	32	\$0.00	\$2,578.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	31	\$0.00	\$2,504.00
Residential Addition	1	\$71,159.00	\$1,722.00
Reroof Commercial	6	\$72,680.00	\$1,612.00
Reroof Residential	13	\$114,068.00	\$2,880.00
SFD	0	\$0.00	\$0.00
Signs	2	\$14,450.00	\$993.00

Quarter Summary					
	January	February	March	Quarter Totals	Last Year Totals
Permits ISSUED	86	70	71	227	376
Permits FINALED	68	72	73	213	203
Valuation	\$1,672,903.00	\$904,795.00	\$431,905.00	\$3,009,603.00	\$3,072,141.00
Inspections Performed	247	266	231	744	756
Plan Reviews	13	20	17	50	55

Code Enforcement					
	January	February	March	Totals	Last Year Totals
Complaints OPENED	20	15	21	56	30
Complaints CLOSED	10	10	13	33	24
Investigation Fees	\$1,335.00	\$375.00	\$2,070.00	\$3,780.00	\$2,212.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early April in conformance with Eureka Municipal Code § 150.095. Twenty (20) buildings/properties were inspected. Ten (10) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Nine (9) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee and one (1) property was removed from the list.





3216 Albee Street
Monitoring Fee Assessed



915 Del Norte Street
Monitoring Fee Assessed



1432 Sunny Avenue
Monitoring Fee Assessed



91 Commercial Street
Monitoring Fee Assessed



2442 K Street
Monitoring Fee Assessed



1439 Myrtle Avenue
Monitoring Fee Assessed

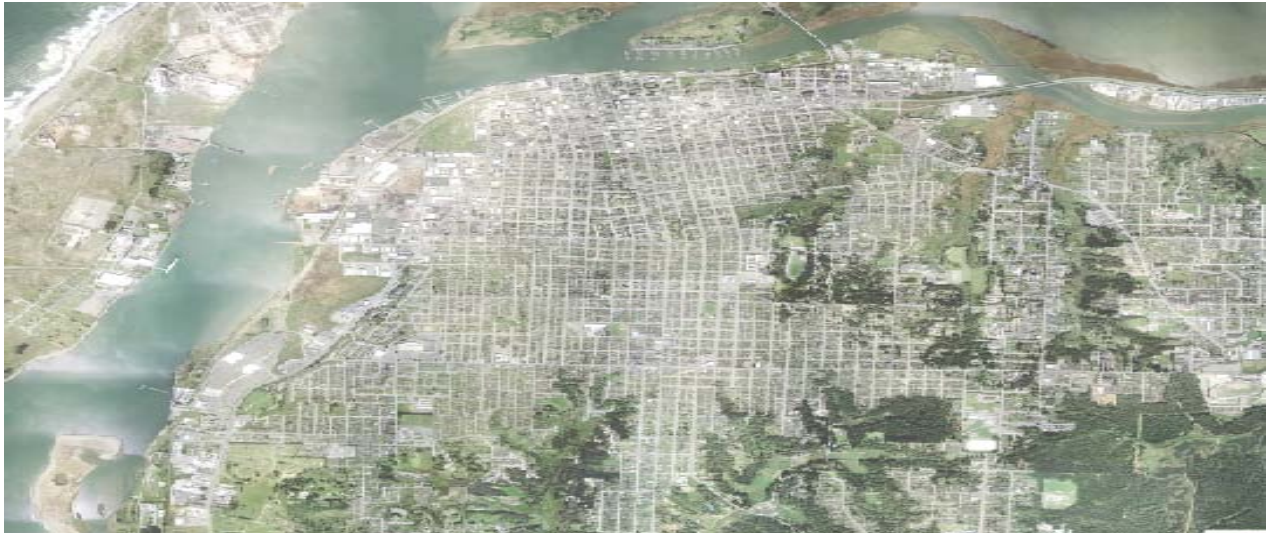


COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
3144 Broadway	Coastal Care Centers	Social Security Office Remodel	\$75,000.00
2215 Tydd Street	James Eley	Fire Damage Repair	\$74,783.00
525 F Street	Jack Retzloff	Fire Damage Repair	\$60,000.00
718 3 rd Street	White House Finance	Change of Occupancy	\$1,200,000.00
2350 Buhne Street	Redwood Medical Center	Tenant Improvements	\$80,000.00
1818 F Street	Pacific Telephone	New Antennas & Compound	\$40,000.00
2620 Jacobs Avenue	Columbia Saw	Remodel for Crematory	\$25,000.00
127 W. 3 rd Street	Rosaia Andrew	Install 4 Fermentor Tanks	\$400,000.00
239 G Street	Anne Pierson	Seismic Retrofit of West Wall	\$115,000.00
509 J Street	John Stone & Larry Doss	Tenant Improvements	\$100,000.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
323 Clark Street	Rosemarie Retzloff	Foundation Repair	\$11,270.00
1912 H Street	Gregory O'Leary	Remove Damaged Chimney and Rebuild New Chase	\$24,902.00
1135 McCullens Avenue	Barbara Flenniken	Redevelopment Rehab and Remodel	\$95,000.00
1016 Hodgson Street	Dean Smither	Rehab Residence w/o Permits	\$17,825.00
1224 I Street	Jim Levie	Tenant Improvements	\$10,000.00
2215 S Street	Rodney Parsons	Replacing Siding	\$20,000.00
2163 Pine Street	Allen Willis	Tenant Improvements	\$14,287.00
1924 Everding Street	Kathy Strickland	Bedroom Addition	\$28,000.00
1207 J Street	Frederick Ahboltin	Re-Roof Residence	\$17,320.00
1014 Hodgson Street	James Foster	Tenant Improvements	\$71,159.00



ENGINEERING DEPARTMENT

Activities and Status Report

First Quarter 2011

Summary of Activities

1. Administration

The Engineering Department is coming off several years of being understaffed by as much as one third, and is hopeful next year's budget will allow filling one frozen staff position to help meet workload demands, and increase productivity on projects and programs. Staff continues to seek cost effective solutions for serving the City's needs within current constraints, while striving to maintain a high level of service.

2. Construction Division

In the first quarter of 2011, one project was completed, construction continued on one project, the first phase of the Martin Slough Interceptor project was advertised and awarded for construction, one project was advertised for bidding, and engineering design continued on six projects and two programs.

3. Development Division

Development assisted with Earthquake repairs by speedily issuing no fee encroachment permits in the month of January. Issuing water, sewer and encroachment permits along with handling counter inquiries assist citizens

and developers with their requests. Insurance reviews for leases, agreements, and encroachment permits continue to require approximately one employee's full time.

4. GIS Division

In the forthcoming fiscal year, the GIS Division is planning a centralized, "Enterprise" GIS migration, consolidation of mapping data between the City's Corporation Yard and Engineering Department and a public safety oriented, GIS-based response and planning system.

5. Traffic/Signals Division

Review of traffic studies for development projects and preliminary engineering for traffic signal projects has been the focus of this division's first quarter.

6. Property Management

Property Management oversees Capital Improvement Program Projects along with performing routine property management duties, which include managing real property and the administration of leases for the City of Eureka and the Eureka Redevelopment Agency. Property Management continues to operate under budgetary constraints while searching for and evaluating cost effective measures for managing the City's real property.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Lisa Savage

The following project was completed in the first quarter of 2011.

1. “C” Street Market Square and Parking Lot Utilities – \$1,700,000

Reconstruction of “C” Street from First Street to the Boardwalk, along with a 17,000-ft² Market Square (plaza). This pedestrian-oriented plaza area includes installation of street furniture consistent in number, scale, and style with those on the existing Boardwalk and “F” Street pedestrian plaza. The Square also contains a performance area, Madaket ticket booth, outdoor dining areas, provisions for art sculptures, and an anchoring system for a 60x120 foot removable tent. Construction of the underground utilities to serve the Market Square and future Public Parking lot were constructed as part of this project. (Gierlich, Martindale, Lapotre and Cleek Architecture, Travie Westlund, SHN Consulting Engineers & Geologists) Pacific Earthscape Construction.

The following project is currently in construction:

2. Fishermen’s Terminal Building – \$2,850,000

Construction of a 17,300-ft² building adjacent to the Fishermen’s Dock and Market Square, with 15,700 ft² dedicated to fish processing and coastal-dependent businesses and 1,600 ft² dedicated to a retail seafood business and café, and a 41-space (including two ADA-compliant spaces) public parking lot immediately south of the Fishermen’s Terminal Building. The parking lot will be landscaped and will include amenities consistent in number, scale, and style with those on the existing Boardwalk and “F” Street pedestrian plaza, and it will include five spaces with provisions for electric vehicle charging stations. (Gierlich, Martindale, Savage, Lapotre and Cleek, Whitchurch Engineering, Travie Westlund, Skyline Technical Systems) Randy Hill Construction, Inc.

The following project was advertised and awarded:

3. Martin Slough Interceptor - Phase 1 – \$5,815,000 includes \$1,013,683 in project administration costs. Funding breakdown = \$2,572,905 Prop 50 Grant Funding + \$1,829,000 EPA Funding + \$ 508,700 City Funding + \$904,300 HCSD Participation.

The City received State of California Proposition 50 grant funding and EPA Special Appropriations grant funding to construct the first phase of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main gravity wastewater interceptor pipeline from the “O” Street lift station to the Golf Course lift station. Construction is scheduled to begin in May 2011. (Gierlich, Shikany, Savage, SHN Consulting Engineers & Geologists) Mercer-Fraser Company.

The following project is currently out to bid:

4. Former Carson Mill Site Cleanup – \$250,000

The City received a second Brownfields Grant in the amount of \$200,000, for additional cleanup of contaminated soil on the City-owned property known as the Former Carson Mill Site or the Halvorsen Property. The project consists of cleanup (excavation, testing,

and disposal of contaminated soil) and monitoring activities. Sealed bids will be opened May 24, 2011. (Gierlich, Sorensen, SHN Engineers & Geologists)

The following projects are currently in design:

5. Anode Bed Replacement on Cross Town Interceptor – \$40,000

This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor wastewater transmission main. A corrosion evaluation is required, and design and construction of the anode bed replacement will be based on the results of the corrosion evaluation. (Sorensen)

6. Biosolids Dewatering Facility - Phase 2 – \$1,400,000

Phase 2 will consist of the purchase and installation of mechanical equipment for an automated dewatering facility. Phase 2 will be constructed in the future when financing allows. (Sorensen, Gehrke, SHN Consulting Engineers & Geologists)

7. Reservoir Maintenance and Security Project Phase 3 – \$1,000,000

Phase 3 will consist of abrading and repainting the interior members of the reservoir roof support structure. Phase 3 will proceed when financing allows. (Sorensen, McKenna)

The following projects are undergoing preliminary design and environmental review:

8. Waterfront Drive Extension Project - Del Norte to Hilfiker – \$12,000,000

Extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently on hold pending results of initial environmental evaluation. (Gierlich, Shikany, North State Resources, Oscar Larson & Associates)

9. Waterfront Drive Connection - Phase II “G” to “J” Streets – \$3,600,000

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront, from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete. A grant in the amount of \$450,000 was received from Caltrans’ Local Assistance Program Bicycle Transportation Account, and has been reprogrammed for a 2016 completion date to allow Union Pacific Railroad to complete the environmental cleanup of the contaminated soil prior to the City acquiring the property to initiate the road and bike lane construction. Staff is continuing to negotiate with the railroad authorities for right-of-way. (Gierlich, Parrott, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

The following projects are continuing:

10. Martin Slough Interceptor - Phases 2a, 2b, & 2c – \$14,400,000

Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station (Phase 2a) and force main (Phase 2b). Phase 2c will consist of demolition of several lift stations and connection of various sewer basins to the interceptor to begin operation of the Martin Slough Interceptor as a complete and functional system. The construction schedules for Phases 2a, 2b, and 2c will be based on securing funding for each phase. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)

11. Wastewater Facilities Plan and Program - Phase 2b – \$250,000

Phase 2b of the Wastewater Facilities Plan will build on the Phase 2a Facilities Plan work. It will include updating and evaluating the ebb tide discharge model, effluent blending and storage evaluation, feasibility analysis for treating peak wet weather discharges, solids thickening facility pre-design, web-based collection system model, and collection system Inflow and Infiltration reduction program. (Gierlich, Knight, Young, Gehrke, Brown and Caldwell)

12. SCADA System Program – \$250,000

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and treatment processes in municipal water and wastewater systems. The needs of the entire system are being assessed to identify, prioritize, and develop individual project budgets, and two critical projects are in progress. Upgrades to graphical user interfaces used by the Wastewater Collections and Water Treatment Divisions will provide immediate improvements while the overall system replacement program is developed. (Sorensen, Gehrke, Mathes, ArcSine Engineering)

TOTAL: 12 Projects, \$45 Million Capital Improvement Value

Longer Term Projects:

A. Mad River Pipeline Phase 4 – \$1,500,000

Phase 4 will replace two sections of the Mad River Pipeline as a part of the continuing project to provide improved water supply system reliability. The section in Arcata is located between the south side of 7th Street and the California Highway Patrol Station, and the section in Eureka is located between the Ryan Slough Pump Station and the intersection of Frank and Glenwood Streets. Preliminary construction plans were completed in 2010, and have been placed "on the shelf", pending identification of funding. (Gierlich, Sorensen, Oscar Larson & Associates)

B. Mad River Pipeline - Phases 5 & 6

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available.

C. High Zone Water Pump Station – \$500,000

Design and construction of a new pump station to fill the elevated water storage tank will progress as funding becomes available.

D. Sewer Lift Station Upgrades – \$300,000

This continuing maintenance program will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. Design and construction will progress as funding becomes available.

E. Sunny Avenue and 14th & 'P' Embankment Repairs – \$400,000

Preliminary construction plans were completed in October 2003, and have been placed "on the shelf", pending identification of funding for these projects. (Gierlich, SHN Consulting Engineers & Geologists)

F. Railroad Crossings – \$100,000

This project would replace at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding.

G. North Eureka Gateway Transportation Enhancement Grant – \$1,500,000

This proposal is on hold. This project would enhance State Route 101 from Airport Road to "V" Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.

H. Extended Fuel Storage Facility – unknown cost at this time

The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Knight, Young)

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Gierlich)

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water distribution system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Sorensen, McKenna)

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanners. (Martindale)

Development Division

Gary Boughton

Tiffany Peerson

Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (1)

2. Building Permits, (33 permits, some with several reviews)
3. Encroachment Permits (21)
4. Insurance Reviews, (229, some with several reviews)
5. Water Permits, (6)
6. Sewer Permits, (0)
7. Requests for Service or Complaints, (20)
8. Street Tree Reviews, (30)
9. Certificate of Subdivision Compliance Descriptions, (0)
10. Coastal Development Permits, (4)
11. Conditional Use Permits, (2)
12. Design Review Applications, (13)
13. Street and Alley Vacations, (0)
14. Variances, (2)
15. Lot Line Adjustments, (0)
16. Parcel Maps, (0)
17. Subdivision Maps, (0)
18. Descriptions for City Projects, (0)
19. Humboldt County Referrals, (1)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Capital Improvements Program

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2009-2014 CIP was reviewed by the Planning Commission in February 9, 2009 and received and filed by the Eureka City Council at its March 3, 2009 meeting. (Martindale, Boughton)

2. City Council

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City. (Gierlich, Boughton)

3. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program

yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The State has a new twist to the program by adding Underutilized Disadvantaged Business Enterprises (UDBE's). (Boughton)

4. Design Review

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts. (Shannon, Boughton)

5. Development Coordination Committee

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions. (Boughton)

6. Humboldt County Liaison Committee

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings. (Sorensen, Boughton)

7. Insurance Review

Staff reviews insurance certificates and endorsements for all Engineering contracts, including Agreements and Leases along with reviews for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way. (Peerson)

8. Open Space, Parks and Recreation Commission

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have. (Boughton)

9. Planning Commission

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction. (Boughton)

GIS Division

Riley Topolewski

The GIS Division, staffed with a coordinator, has the following projects or tasks either completed or currently underway during the first quarter of 2011.

- **Water/Wastewater New Service Mapping**
- **Tsunami Evacuation Map and Signage Placement**
- **City of Eureka Sphere of Influence Analysis**
- **Safe Routes to School Collaboration**
- **Creation of a Centralized, GIS Server**
 The GIS Division has a new centralized, dedicated GIS server. The new server will allow for a new array of GIS services for city, private and public access clients. The hardware is in place and the GIS Division has begun migrating data and applications during this past quarter.
- **Housing Element Collaboration**
 The GIS Division produced all mapping elements of the Housing Element of the City's General Plan Update. In accordance with Community Development's requests, subsets of parcels were grouped into various categories and thematically mapped. New GIS datasets were also created and have become commonly exchanged information.
- **Web GIS Application**
 The GIS Division has recently migrated its old Web GIS application to a brand new web application that runs on ESRI's ArcGIS Server. The new site is available on the City of Eureka GIS Program Homepage,
<http://www.ci.eureka.ca.gov/depts/engineering/gis.asp>
- **Block/Utility Map Consolidation**
 The GIS Division has completed the scanning of all Corporation Yard Utility maps. Block maps, water maps and drainage maps comprise the bulk of the effort. Phase two of this project involves meticulously noting any and all differences between the maps maintained by the Corp Yard and those maintained by the Engineering Department. Phase two is complete. Phase three, which is currently underway, consists of processing the consolidated mapping information into the appropriate GIS datasets.
- **Host Regional GIS Users Group**
 The City of Eureka Bayroom at the Wharfinger building is the new location for the North Coast GIS User's Group. The group meets quarterly to discuss the latest applications of GIS on the north coast
- **Wireless E 9-1-1 Project**
 The GIS Division has been involved in the statewide Wireless E 9-1-1 Project in conjunction with the City of Eureka Police Department. The GIS Division is responsible for the accurate placement of addresses received from the city Public Safety Answering Point (PSAP). PSAPs are responsible for answering 9-1-1 calls for emergency assistance from police, fire, and ambulance services.
- **Water Distribution System Mapping**
 Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapped as well as attributed with pertinent data.

- **Wastewater Collection System Mapping**
The GIS Division updates and maintains existing GIS datasets describing the City of Eureka, and HCSD wastewater collection system to remain current.
- **Parcel Database Updates**
The GIS Division updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources are reflected. Ongoing.
- **Local Area Network Application Creation/Maintenance**
Creation and maintenance of specific GIS applications for City of Eureka employees. Most applications utilize the Arcreader platform or mapserver web-gis. (ongoing)
- **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Process Daily Requests for Mapping**
The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.

Traffic/Signals Division

Sheila Parrott

Dan Moody

Scott Ellsmore

The following project was completed:

Traffic Sign Upgrade Project - \$45,700

This project replaced 367 expired pedestrian and school signs throughout the City of Eureka. This also includes replacement of street name signs at all signalized intersections and two pedestrian activated LED signs for the golf course crosswalk and the Henderson and Spring Street intersection. All materials have been purchased and City crews are installing the signs as field marked by staff. Proposition 1B funding was used for this project.

The following projects are in design:

Harris and E, Harris and F Streets Left Turn Signalization - \$154,000

This project will install southbound left turns at the Harris and E Street, and Harris and F Street intersections. This will include new lanes, signal heads, signal arms, and detector loops. The design is in process and construction is anticipated to begin summer 2011. HSIP grant funding has been awarded for these safety improvements.

Harris and Harrison Signalization Upgrades - \$200,000

This project will install north and southbound left turn signalization at the Harris and Harrison intersection. This will include new lanes, signal heads, signal arms, and detector loops. Design is in process and construction is anticipated to begin summer 2011. Proposition 1B funding for this project has been received.

The following projects have been awarded grant funding:

Harris and “S” Street Signal Improvements - \$160,000

Grant funding for the installation of protected left turn signals was awarded through the Highway Safety Improvement Program (HSIP). The installation of protected left turn signals at Harris and “S” Streets has been previously identified in the CIP.

Emergency Vehicle Pre-emption Equipment - \$584,100

Grant funding for the installation of emergency vehicle pre-emption equipment was awarded through the Highway Safety Improvement Program (HSIP). The installation of emergency vehicle pre-emption equipment at all City-owned traffic signals has been previously identified in the CIP.

Sidewalk Construction/Relocation \$180,000

An opportunity to fill the shortfall in the allocation for the Safe Routes to School project is being presented through Transportation Enhancement (TE) funding. This project will include the relocation of the sidewalk in front of Washington Elementary School and sidewalk gap infill on Harris Street that was previously identified in the Safe Routes to School application. This funding has been programmed in the State Transportation Improvement Program (STIP) for fiscal year 2012/13.

West Avenue Improvements - \$338,500

Grant funding for pedestrian safety improvements on West Avenue from 6th Street to Myrtle Avenue was awarded through the Highway Safety Improvement Program (HSIP). The project includes installation of ADA compliant drop curbs and driveways,

sidewalk bulb-outs, street lighting, paving, and replacement in-pavement lights as previously identified in the Traffic Safety Evaluation report done by UC Berkeley.

Longer Term Projects:

1. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force is revising its recommendations to the City Council for the operation and possible expansion of the parking district. These recommendations include expansion to the north, shared use parking standards, and residential parking ordinance changes.

2. Eureka-Arcata Corridor Project

Staff continues to provide input to the State's project engineers.

3. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG, and State staff continue to work on the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. The traffic model will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts. Staff has participated in the RFP process for consultant selection to refine and update the model (Blueprint Planning Phase III).

4. Greater Eureka Micro-simulation Project

The latest version of TransModeler, GEOmicrosim has been provided and is being evaluated, tested, and calibrated by the staff. Several revisions to the GEA micro-simulation model have occurred which allow for more detailed simulation of detector operations. Staff continues to provide input and participation in the calibration process.

5. Underground Utility Conversion

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction.

6. Broadway Feasibility Study

The City is one of several stakeholders in Caltrans' Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5th Street is being examined for improvements for non-motorized users. Staff continues to provide input and participation in the process.

7. Pavement Management Program

The City and HCAOG entities are participating in the development of a regional Pavement Program to generate a systematic method to assist in determining roadway pavement maintenance, rehabilitation, and reconstruction needs. This effort will provide

an opportunity for prioritization of these needs to maximize efficient use of limited resources. Staff is currently awaiting the program outputs and training.

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 26 City owned traffic signals is a primary duty for this Division. A traffic signals maintenance agreement between the County and City of Eureka is being developed. A monthly signal training/meeting with State, County, and City of Fortuna staff has been initiated to review and discuss traffic signal operations.

2. Traffic Studies

Staff has continued to provide feedback on the traffic studies for the Lost Coast Brewery and Open Door Clinic projects and the Regional Bicycle Plan update.

3. Parking Items

The Parking Place Commission is currently fully staffed with seven commissioners. Staff prepares the agenda, sends notices regarding requests, gathers data and documentation, prepares staff reports, and attends monthly meetings regarding on and off-street parking issues.

4. Meetings with EPD Traffic Officers

Monthly meetings with Tony Zanotti and Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, pedestrian safety, parking zones, parking meters and use of radar speed signs purchased through a grant EPD received from the Office of Traffic Safety.

5. Transportation Safety Commission

Staff attends monthly meetings and provides data and reports on various traffic studies, locations, and projects at the request of the Transportation Safety Commission. Staff also attends Fairway/F Street traffic, Public Service Announcement, and Transportation Safety Action Plan sub-committee meetings.

6. Humboldt County Association of Governments Technical Advisory Committee

Staff attends monthly meetings regarding the programming of regional transportation improvement funding and provides data, estimates, and input.

7. Electronic Parking Meter Program

Staff maintains parking meter electronics and collects and maintains inventory, coin and card audits, and maintenance data from all City-owned metered parking lots. This data

provides finance with a means to audit revenue through reports generated by the parking meter software. Additional reports track revenue by stall and lot and provide occupancy data. All parking meter batteries were replaced this quarter.

8. Safe Routes District-wide Task Force

Staff attends monthly meetings with various stakeholders including EPD, RCAA, HumPal, Bikes There, Transportation Safety commission, District 1 County Board of Supervisors, County Public Works, and several members of the School Board District Office regarding safe routes to schools.

9. Training

Many webinars and training sessions were attended this quarter. These included two Caltrans Local Assistance webinars, a Traffic Speed webinar, and a Pedestrian/Bicycle webinar. Out of town training included the Resident Engineers Academy, Rubberized Asphalt seminar, and an Asphalt Pavement Maintenance seminar.

10. Other

In addition to the items listed above, regular items processed during the quarter included:

- 6 Special Event requests (traffic control plans included)
- 11 Work Orders for new signs, markings, and parking controls
- 4 Transportation Permits
- 4 Project referrals – Community Development
- Collision pin map and collision report filing
- Complaints and inquiries
- Traffic Studies – various locations for speeds, volumes, warrants

Property Management Division

Lisa Savage

In addition to performing routine property management duties, the following activities of interest occurred during the past quarter.

1. **New Leases/Licenses**

No new lease agreements were executed this quarter.

2. **Lease/License Renewals and Terminations**

Chevron USA - The City's Lease with Chevron USA, Inc. for tidelands property located at the end of Christie Street expired during the fourth quarter of 2008. The Lease is in a month to month holdover tenancy while the City and Chevron negotiate the new terms of the Lease. Chevron has retained James D. Poovey, of Davis & Poovey, Inc. as local counsel to "assist in further negotiations". Chevron has rejected the City's most recent offer. - **Update-** No change.

Eureka Forest Products – Eureka Forest Products has expressed interest in an early renewal of their tidelands lease. This would result in higher rent for the City and secure a long term lease for Eureka Forest Products. A tentative lease agreement was drafted, reviewed by the City Attorney and forwarded to Eureka Forest Products for review. They have commented and requested some changes which the City is reviewing. Negotiations have tentatively stalled. City is attempting to move forward negotiations once again. - **Update-** No change.

Laurence Badgley – The City terminated the Land License Agreement with Laurence Badgley for his personal hangar at Eureka Municipal Airport. The Agreement was terminated via 60 day notice and is effective July 12, 2010. City filed an Unlawful Detainer for immediate possession of the Property, forfeiture of the Lease, and damages. - **Update-** No change.

All Leases are available for review in the Property Management Office.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the past quarter Community Service Workers served the City at the Zoo and the Marina.

4. **Facilities Inspection**

Facility inspections will resume in April 28, 2011.

5. **Real Property Work Completed**

Three service/work requests were processed during the first quarter.

The following projects are under construction:

1. **Fisherman's Terminal Building – 17,000 s.f.**

The Fishermen's Terminal Building will be located adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café. Two businesses have committed to lease processing space in the building with one tenant committing to lease office and dock space. The lease agreements for the building are in the final review stage between the City and the

tenants. - **Update-** The Redevelopment Agency has sent out an RFQ for the Café. (Savage)

The following projects are in final design:

1. Salt Marsh Restoration, \$275,000, 2011/2012 construction

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. The City has submitted a new access plan to the Coastal Commission for approval. The City went out for Request for Qualification for a Landscape Contractor/Restoration Specialist and received one proposal. (Savage)

The following projects are undergoing preliminary design and environmental review:

1. Martin Slough Enhancement Project - \$4,400,000

In 2009 one unsuccessful application for implementation funding was made to the National Oceanic & Atmospheric Administration's Community-based Restoration Program. The Martin Slough project did not compete favorably because CEQA had not been completed and the program was looking for "shovel-ready" projects.

Associated studies which had been partially completed before the suspension of funding included a wetland delineation and a low flow study to determine if the pond at the upper end of the golf course could supply enough irrigation water to irrigate both the front and back nine. A technical memo which will describe the study and its results is being prepared and will be provided to the City and Courseco within the next month.

RCAA is working with consulting engineers Winzler & Kelly to move forward on project designs and supporting documents needed for completion of a CEQA document for the project. Our goal is to get to a sufficient design level to prepare a CEQA document for the entire project, and prepare 100% designs for the replacement of the tide gates at the mouth of Martin Slough. **(No Change)** (Savage, RCAA, Winzler & Kelly Consulting Engineers)

Memo



To: David Tyson, City Manager
From: Garr Nielsen, Chief of Police
Date: April 15, 2011
Re: Jan, Feb, Mar 2011 Quarterly Report

Chief's Message

No quarter passes uneventfully for EPD, and the first quarter of 2011 was no exception. In addition to the "routine" we dealt with the possibility of facing a Tsunami. This event caused us to ramp up our emergency operations system and activate the Code Red system. The impact of what turned out to be insignificant for Eureka was that our dispatch center was inundated with return calls from local residents inquiring about whether they were in the warning area and the status of the warning. As is always the case our dispatchers met the challenge and managed the chaos effectively. In any emergency event or threat of emergency it is the dispatch center which is at the tip of the spear and to a large degree manages the response in an efficient and professional manner. And this was no exception, other than to serve as a reminder that regardless of the magnitude of an incident, it is our emergency communications center which pulls all of our resources together, answers the panicked calls and puts at ease those who are in crisis. Also to be commended are the members of the Eureka Volunteer Patrol, who time and again respond when we call them to assist in augmenting our resources. For no reason aside from deep personal commitment to this community these incredibly dedicated personnel respond whenever we need them, stay for as long as they are needed, and perform tedious assignments.

Eureka was the site of the funeral for CHP Officer Thomas Adams who was tragically killed while on duty near Garberville. The funeral was attended by the Governor, Attorney General, CHP Commissioner, and hundreds of law enforcement officers. EPD performed exceptionally in managing the logistics of the event. We also lost one of our own, retired Sgt. Jon Lawrence, and again EPD performed with usual class in the service.

On a more positive note we continue to refine our domestic violence response ride along program and have added a homeless outreach expert to our staff. Pamlyn Millsap, who retired after more than twenty years from Mental Health, graciously accepted our offer to work part time as a resource for our officers in dealing with the homeless, mentally ill, and addicted persons who consume an inordinate amount of our patrol resources. Our expectation is that Pamlyn will relieve officers of some of the burden by helping to plug many of our chronic challenging individuals into services, thereby enabling our officers to concentrate on police work.

I was privileged to attend the inauguration of the new California Attorney General and to serve on her transition team subcommittee regarding smart policing. The new AG is committed to rural law enforcement, maintaining our local drug task forces, and supporting anti-gang efforts in the state; all priorities for our area. I also attended the California Police Chiefs Association Conference representing the north coast region. The Association has a close relationship with the new Governor and was able to stress to him the importance of representing the interests of local law enforcement as he faces an untenable budget crisis and recalcitrant legislature. The realignment of CDCR which will bring parolees to our community, overtax our local jail, and significantly impact public safety has been the subject of a number of meetings. The

result has been that the Governor has backed off substantially which will mitigate the impact, but still unresolved is the funding, the role of county supervisors, and several additional implications which will impact our services. Talks continue related to extension of the VLF which provides COPS funding and reimbursement for booking fees. These two provisions represent nearly \$400,000 to EPD.

We have suffered the loss or injury to a number of our personnel and are aggressively recruiting to fill our open positions. In the interim, officers throughout the organization have stepped up to backfill our patrol division. And while the additional income from overtime is often something officers appreciate, there comes a point where the additional hours of work take a toll and become counterproductive to the organization and morale. The officers from specialty units who have stepped up to relieve the burden have demonstrated the level of commitment which characterizes the level of dedication which our personnel have to the organization.

As if the dispatchers weren't busy enough, they volunteered to repaint their work area, further demonstrating the pride they have in EPD, and no holiday or birthday passes without decorations abounding in dispatch. They exemplify the cohesiveness which can be seen and felt throughout the organization following some difficult struggles over the past few years.

EPD continues to progress in many diverse areas. The professional staff does a remarkable job in handling the myriad of work which the public rarely sees, managing reports, property, inquiries, and maintaining organizational structure in support of the officers in their work. And the PSO's are continually being tasked with additional responsibilities in an effort to lighten the burden on our sworn personnel. And finally, not to be discounted is the work that our Animal Control Officer, Rob Patton does in his efforts to keep up with the ever increasing work load. It is a tribute to the extraordinary dedication of people throughout the organization who work diligently every day to ensure the safety and livability of citizens of Eureka.

We could never achieve the successes we do without the support and collaboration of other city departments upon whom we rely greatly, the community who continue to become more engaged as partners in our organization, and of course the City Council which has demonstrated steadfast support for the Eureka Police Department.

Patrol & Police Services

Between January 1 and March 31, 2011, Eureka Police Officers responded to 9,182 calls for service and conducted approximately 7,681 self-initiated enforcement actions resulting in 2564 written reports and 1,153 arrests.

Selected Calls of Interest:

CALTRANS PROTEST – SAVE THE TREES

On February 7, 2011 the first significant protest of the year took place at the Caltrans office in Eureka. This was a planned event and had been known about for some time beforehand. The alleged purpose of the protest was to “peacefully” voice opposition to the proposed widening of US 101 through Richardson Grove in Southern Humboldt and the potential removal of 52 trees in the process. Although the Coalition to save Richardson Grove was the primary entity responsible for the protest, as always the ever popular group of instigators from the Eco-Terrorist Group, Redwood Curtain Copwatch, an offshoot of “Earth First,” was in attendance. The protest kicked off at high noon and initially began with dozens of people standing outside the facility holding various signs, listening to speeches, and chanting in “peaceful” protest.

The Police Department was asked by the California Highway Patrol, the agency tasked with providing law enforcement service at most State owned facilities, to assist them in providing security at the facility in the event that the protest switched gears and was no longer a “peaceful” event. (Although the Caltrans facility is a state building, it is located within the city limits of Eureka and therefore law enforcement duties are handled by the Police Department through a written agreement). On this day the California Highway Patrol fielded a team of approximately ten officers at the facility. This team was augmented by a security team

from the Eureka Police Department which was lead by Chief Nielsen and was comprised of detectives from the POP team and from the Criminal Investigations Section.

The protest continued in "peaceful" fashion for several hours with the majority of the protesters remaining outside of the facility, while numerous others made their way into the lobby portion of the facility. The protesters were allowed to remain in the lobby area in the hopes that at some point they would grow weary, abandon their cause and just leave on their own. That was the hope anyways. As 5 pm approached the final announcement was given and the facility was closed for the day. Most of the protesters who were inside were asked to exit the building and were assisted in doing so.

However, the true agenda of the protest was quickly made known. Several "peaceful" protesters took offense to being escorted out of the building and resorted to pushing and yelling. One protester threw coffee into the faces of two highway patrolman and later threw his heavy coffee mug at the officers' heads. This type of violent activity prompted a request for "Code 3" assistance from patrol officers and the Humboldt County Sheriff's Office. The additional arriving officers were able to quickly assist in the removal of numerous protesters from the property without further incident. Several protesters were obviously in favor of taking the protest to more violent level to get their "point across" and had to be reminded by other protesters that the protest was supposed to be "peaceful." Twelve protesters were arrested for failing to leave the State building at closing time (trespass). Eight of the protesters, all known members of the Eco Terrorist group Redwood Curtain Copwatch, lead by Kimberly "Verbena" Starr, had actually managed to lock themselves down in the lobby of the facility.

The protesters that chose to lock themselves down in the lobby accomplished this through the utilization of steel sleeves and chains. These sleeves are configured in various styles. One variation is a simple, short length of 4 inch, thick wall tubing, with an anchor point welded inside at its mid-point. The other variation is comprised of two short lengths of the same type tubing welded to form a 90 Degree right angle with a similar anchor point welded inside at its mid-point. The protesters then wrap a short length of chain around their wrist. The free end of the chain contains a snap-link of some type. The protesters then insert their wrist into the steel tube and attach the snap-link to the anchor point. The purpose of these steel sleeves is to hinder Law Enforcement efforts to remove the protesters by making it extremely difficult to access the wrist areas of the protestors. The eight protesters were ultimately removed from the steel sleeves by use of a metal cutting band-saw and lots of patience. All 12 protesters were transported to Humboldt County Correctional Facility and booked on numerous misdemeanor charges.

This is not the first time that Humboldt County Law enforcement has had to contend with these types of protests. These were prevalent in the logging days of the late 1980s and through the 1990s. This event is believed to be a preview of coming protests involving Caltrans projects and other issues. Although we hadn't seen this type of activity involving lock down devices in recent years, and we were a bit rusty at dealing with them, the Department is taking steps to meet the upcoming challenge



FOUR BURGLARS ARRESTED ON ONE NIGHT!!!

On 03/12/11 at about 9:15 PM, officers responded to a residential burglary alarm on the 1200 Block of 'L' Street. When officers arrived on scene, they observed that a window had been broken out and it appeared that a suspect was possibly still inside the residence.

Kevin Thompson (age 41) of Eureka was apprehended as he fled the residence. He was taken to the Humboldt County Jail and booked for burglary and several other charges. See **"Dealing With Repeat Offenders Is A Way Of Life For EPD Officers!!!"** for additional information on the arrest of Kevin Thompson.

Later that night at about 1:00 AM on the 13th, officers responded to a reported municipal code violation at Carson Park. As officers arrived on scene, they were notified that additional reporting parties had called to report that they had heard items being smashed in the park. The initial officer arrived on scene and as he approached the playground he saw three suspects running eastbound through the park.

The suspects ran to a car located across the street from the park. They began to drive away from the scene. Officers were able to stop the suspects in their vehicle about a block away from the park. The suspects claimed they had been "hanging out" at the park. The suspects were identified as Maximilian Small (age 18) of Eureka, Colt Cearley (age 18) of Eureka, and Misty Lawson (age 18) of Eureka.

Officers surveyed the park. While walking the path that the suspects had fled on, Officers located portable "walkie-talkies" strewn on the ground. When they got to the recreation building at the park, officers found that the door had been kicked in and the building appeared to have been ransacked.



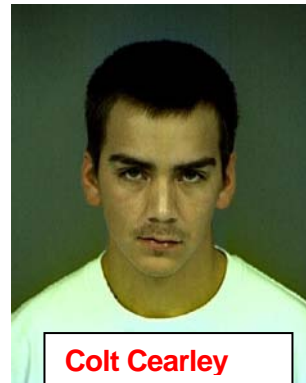
Upon further questioning, the suspects gave conflicting statements as to what they had been doing at the park. One of the suspects did admit to kicking in the buildings front door. All three suspects were arrested for burglary.



Maximilian Small



Misty Lawson



Colt Cearley

VEHICLE THEFT SUSPECT ATTEMPTS TO EVADE CAPTURE HITS HOUSE

On 3/15/11 at about 12:41 pm a Eureka Police officer was dispatched to the 4300 block of Broadway on a report that a stolen vehicle had just been seen in that vicinity. Upon responding to the location the officer saw the vehicle traveling northbound on Broadway near McCullens Avenue. The driver began fleeing with the stolen vehicle northbound on Broadway and then east on Harris Street. The officer initiated a pursuit. The suspect then began weaving in and out of various streets between Harris and Henderson, Albee and Spring. The pursuit speeds were ranging from 30-40 mph.

At one point the suspect turned east on Wabash from Spring and accelerated. In making the turn the stolen vehicle clipped a passing westbound vehicle. The driver of that car swerved up onto the curb and struck a retaining wall. The innocent driver was uninjured.

The suspect accelerated and continued eastbound on Wabash Ave. He lost control of the car as he approached Wabash and G Streets due to the wet streets and excessive speed. The vehicle ran up onto a lawn and struck the side of a duplex at that location. The home was unoccupied at the time of the collision and the suspect was uninjured. The suspect was taken into custody without incident at the scene of the crash. The driver was a 16 year old male juvenile. He was booked into Juvenile Hall on charges of Auto Theft, Felony Evasion of an Officer, and Hit and Run.



On a Personal Level:

Dealing With Repeat Offenders Is A Way Of Life For EPD Officers!!!

It's not always dealing with the unknown that causes Officers to have sleepless nights as much as it is dealing with the known. Two cases during this quarter brings light to this issue along with the issue of repeat offenders and how this is more and more becoming the norm rather than the exception.



On January 10th, 2011 an Officer working "E" Watch, these are the Officers that work from 9:00PM to 7:00AM while most of the city sleeps, conducted a traffic stop on a vehicle with no taillights. The vehicle was occupied by four subjects who were all "acting suspiciously" and the Officer immediately radioed for assistance. Good thing he did. A local warrant check on the driver revealed he had a felony warrant for his arrest. Additional Officers arrived on scene and arrested the driver without incident. While this was occurring another Officer asked a male subject seated in the back seat of the vehicle for his identification. The subject stated he didn't have one. The Officer then asked the subject his name and after a short pause he said, "McCovey." The Officer, feeling the subject was lying about his name, asked him to spell his last name. The subject slowly said, "M-c-K-o-v-e-y." This Officer, having numerous years of experience working in Humboldt County knew this spelling was incorrect. The subject also has difficulty in relaying his first and middle names to the Officer.

Given the subjects' suspicious behavior, and the fact that Officers on scene believed they had dealt with the subject in the past and knew that his name wasn't McCovey, removed him from the car. When the Officers tried to detain the subject in handcuffs for further investigation, he resisted slightly, attempting to pull his arms around to the front of his body near his pockets. The Officers quickly used the necessary force to secure the subjects hands behind his back.

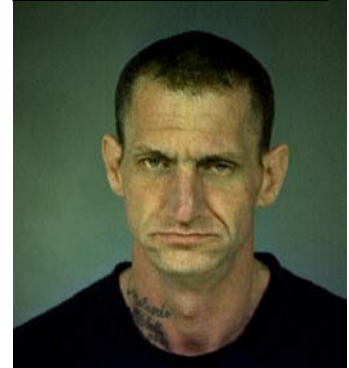
The Officers searched the subject and found a loaded Glock 29, 10 mm, semi-automatic handgun in the subject's front pants pocket. The subject's identity was eventually confirmed at the scene and the subject was identified as Matthew Robert Painter, 32 years old, from Eureka. A records check revealed the Painter is on active CDCR Parole. Painter's Parole Agent was contacted and placed a parole hold on PAINTER. In addition to the parole hold, Painter was booked for being in possession of a loaded firearm, being a felon in possession of a firearm, and for being a felon in possession of ammunition.

The investigation revealed that PAINTER had been out of prison for less than a week at the time of this incident.

The second case occurred on March 12, 2011, at approximately 2114 hrs, when several Officers were dispatched to an activated burglary alarm at a residence in the 1200 block of "L" Street. As the primary Officer began checking the residence he noticed several lights on inside the residence, he had located a freshly broken window, and an open garage door. The Officer could see that the door leading from the garage into the residence was open. The Officer requested additional Officers respond to the residence to assist. A Police K-9 was on scene and a perimeter was set up around the residence. The Officers could here movement inside the residence and the alarm company was reporting they were receiving multiple activations from the sensors inside the residence.

While Officers were preparing to enter the residence, the suspect walked toward the open door to the garage where he encountered the K-9 Officer and was ordered to stop. The suspect immediately fled back into the residence and out the front door. The suspect immediately encountered several Officers with their firearms drawn, who were ordering him to stop. The suspect ignored the guns and the commands and ran from the porch. An Officer fired his Taser at the suspect with no effect. A foot pursuit ensued where an Officer tackled the suspect and took him to the ground. The suspect violently resisted several Officers who had to use numerous strikes with their personal weapons (hands, knees, and elbows) along with one Officer applying pressure with his Police Nunchaku, to subdue the suspect and detain him in handcuffs.

Kevin Thompson



Due to the type of struggle that ensued at the point of arrest, the suspect, who had now been identified as Kevin Gene Thompson (AKA Kevin BRICKER), 40 years old from Eureka, was transported to St. Joseph Hospital and cleared for booking into the Humboldt County Correctional Facility. Thompson's only statement to the arresting Officer was, "I took a big shot of heroin and woke up in that residence." A records check revealed that Thompson was on active parole. Thompson was booked into the Humboldt County Correctional Facility for burglary, resisting arrest and a parole hold. A total of eight (8) Officers were involved in this incident.

The investigation revealed Thompson had been out of prison for less than a week at the time of this incident.

These are just a two of probably hundreds of cases handled by EPD Officers each year that deal with repeat offenders, who are often under the control, or lack of, the Department of Corrections and Rehabilitation (Parole), and or the local probation department. By no means is this a shot at either one of these organizations because they, just like every other Law Enforcement Agency in this State are feeling the effects of the economy and the budget measures placed into effect by the legislation. With some of the current recommendations being made concerning more prisoners being housed in County Jails and the implementation of **NON REVOCABLE PAROLE** (This means some parolees have to commit more serious offenses before their Parole Agents can issue holds placing them back in prison), these type of cases are definitely going to become the **NORM** rather than the **EXCEPTION**.

Currently the staffing levels of Eureka Police Department front line Officers (The ones that respond to the calls for help) are at dangerously low levels. Often times watches are at minimum staffing and/or back filled with officers on overtime (Voluntary and Mandatory), which will eventually begin to cause added fatigue and

"burn out." Fear not for we will always respond and be there when the calls come and the Citizens of Eureka need help, but at what cost to the Officers and the longevity of their careers and lives. This is just some food for thought as your home having a Holiday dinner with your family or enjoying a lazy Saturday watching sports or attending a school event with your children. Take a moment and remember the Dedicated Men and Women of the Eureka Police Department, who everyday don't have the opportunity to be home for the Holiday dinner, or miss their favorite sporting events, or have to look into their child's eyes and tell them they are not going to be able to make it to their school performance. I am not asking for sympathy because we all chose our careers and the Officers of this Department chose to sacrifice for the safety of others. All I ask is that you remember. Remember that while you and your family sleep tonight, we are working to protect you, 24 hours a day, 7 days a week and 365 days a year.

Take Care, Be Safe and God Speed!

- Sergeant Brian Stephens

COMMUNITY RESPONSE / POP UNIT

The following are some approximate POP Unit statistics for the period of 1/01/11 - 3/31/11. During this quarter, the team's activities included:

- Approximately 51 arrests made
- Fourteen search warrants served
- Nine firearms seized
- Approximately 19 ounces (1.2 lbs.) of crystal meth seized
- Approximately 11 ounces of tar heroin (.7 lbs.) seized
- Approximately 36+ pounds of processed marijuana seized
- Approximately 593 marijuana plants seized
- Approximately \$12,850.00 cash seized.
- Only one neighborhood watch meeting
- Thirty-seven transient camps removed
- Two-hundred and ninety-two vehicles abated

The following are some selected POP cases from the first quarter of 2011:

SEARCH WARRANT NETS METH, ASSAULT RIFLES, 3 ARRESTS

On Thursday, 1/13/11, at about 2:00 PM, Officers with the Eureka Police Department's Crime Suppression (CSU) and Problem-Oriented Policing (POP) Units served a search warrant for suspected methamphetamine sales at 1035 Cousins Street, Eureka. (CSU is a Patrol-based, part-time ancillary branch of the POP Unit & the warrant originated with a CSU patrol officer). The warrant was the result of neighbor complaints and informant information about suspected drug sales activity at the residence.

As officers approached the apartment building, they observed one of the suspects arriving in a maroon Ford F-150 pick-up truck. The driver, Alfredo Gutierrez Munos (age 30 of Michoacan, Mexico), was detained in the parking lot. Upon entering the apartment, officers located and detained two more suspects, Joaquin Gonzalez Vasquez (47) and Mario Arias Ruiz (36).

During a subsequent search of the two-bedroom apartment, officers located assault weapons, ammunition, methamphetamine and marijuana possessed for sale. Officers seized the following items of evidence among others:

- Six (6) guns including two illegal assault rifles (Norinco Mak-90 7.62x39mm & Eagle Arms/Armalite M15A2 .223) with multiple loaded high capacity magazines, two loaded semi-automatic handguns, and two rifles.
- Hundreds of rounds of ammunition for the firearms.
- Nearly two ounces of methamphetamine.

- 35 pounds of processed marijuana packaged for sale in 43 individual bags.
- Numerous drug packaging baggies and 4 scales indicating drug sales activities.

All three suspects were arrested and transported to the Humboldt County Correctional Facility where they were booked for possession of methamphetamine for sale, possession of marijuana for sale, unlawful possession of an assault weapon, and conspiracy to distribute controlled substances. All three also initially provided officers with false identities. Both Mario Ruiz and Joaquin Vasquez have been previously deported from the U.S. Additionally, Vasquez has a prior arrest for smuggling drugs into the jail.



Munoz



Ruiz



Vasquez



LARGE INDOOR GROW SEIZED AT 3RD STREET WAREHOUSE

On 1/26/11, POP Investigators served a search warrant at a Third Street warehouse, discovering nearly 600 marijuana plants.

The property, 2213 Third Street, came to POP's attention after EFD was conducting regular inspections in the 2200 block of Third Street. EFD noted several peculiarities about the building including they could never find anyone there, the mail slot had been nailed shut, and there was an odor of marijuana in the air. EFD then called EPD and the search warrant was the end result.

Upon serving the warrant, Investigators found 593 growing plants in various stages of growth spread throughout 4 different rooms, each secured with a padlock. Though there were several 215 recommendations on the wall, the grow was "way out of compliance" with the city's medical marijuana ordinance.

Evidence recovered in the building indicated the persons responsible for the grow are from outside the area. The elderly property owner was apparently unaware of the growing operation and he hadn't had the property inspected in several years.

Personnel from the City's Community Improvement Team, including representatives of the fire, building, and community development departments, assisted in processing the crime scene. Building and fire code violations are also being addressed. The investigation is continuing as detectives have some leads as to who is responsible for the large scale grow.



POP SEARCH WARRANT NETS NEARLY 1 POUND OF METH AND 3 ARRESTS

On 2/15/11, at about 1:50 PM, Detectives with the Eureka Police Department's Problem Oriented Policing Unit (POP), assisted by Agents with the Humboldt County Drug Task Force, served a search warrant at a residence on the 2900 block of R Street, Eureka. The residence had been the subject of an on-going POP methamphetamine sales investigation over the past several months



prompted in part by on-going neighborhood complaints about the house.

Detectives located and detained 8 adult Hmong males in the residence, including resident **Lue Cheng** (age 21 of Eureka). During a subsequent search of the house, Detectives found approximately 13 ounces (net weight) of crystal methamphetamine (including multiple ¼-ounce baggies pre-marked and packaged for sale) concealed in hidden containers in the kitchen. Detectives also located numerous drug packaging baggies and a digital scale in the home. Additionally, Detectives found several grams of processed marijuana pre-marked and packaged for sale inside a hidden compartment in a car parked in the garage. The car was identified as belonging to Lue Cheng.

While Detectives were still processing the scene, resident **Bao Moua** (female age 20 of Eureka) returned and was taken into custody. A third resident, **Lor Cheng** (age 24 of Eureka), was subsequently taken into custody at his workplace in Eureka.

Lue Cheng was arrested and transported to the Humboldt County Correctional facility where he was booked for possession of methamphetamine for sale, possession of marijuana for sale, and having a hidden compartment in a vehicle for purposes of trafficking/concealing drugs.

Bao Moua and Lor Cheng were arrested and transported to the Humboldt County Correctional facility where they were booked for possession of methamphetamine for sale.



DRIVER ARRESTED WITH METH, HEROIN FOLLOWING SEARCH WARRANT

On 2/24/11, at about 2342 hours, Detectives with the Eureka Police Department's Problem Oriented Policing Unit (POP) stopped a Dodge Intrepid being driven by Ana Marisela Rooney on the 1600 block of Broadway, Eureka. Rooney, 32 of Eureka, was the subject of methamphetamine sales investigation by the POP Unit, and POP had obtained a signed search warrant for Rooney and her vehicle.

Detectives subsequently searched Rooney and her vehicle pursuant to the warrant and found nearly two ounces of crystal methamphetamine (56 grams gross weight), 2 grams of tar heroin, numerous drug packaging baggies, and a digital gram scale. Additionally, Rooney's cell phone contained drug sales related text messages in which various individuals appeared to be trying to purchase controlled substances from her.

Rooney was arrested and transported to the Humboldt County Correctional Facility where she was booked for possession and transportation of a controlled substance for sale. Additionally, Rooney's passenger, Cyle Warren Abbott, 20 of Eureka, was arrested and transported to the Humboldt County Correctional Facility for a misdemeanor warrant alleging possession of a controlled substance.



POP SEARCH WARRANTS NET 1/2 POUND OF HEROIN



On the morning of 3/04/11, Detectives with the Eureka Police Department's Problem Oriented Policing Unit (POP), assisted by Agents with the Humboldt County Drug Task Force, executed two related search warrants at locations in Arcata and the Indianola area. The search warrants were obtained after the POP Unit developed information Michael Allen Kowtko Sr. was trafficking heroin in the greater Eureka area and supplying dealers in our City.

At about 8:45 AM, Detectives and Agents observed Kowtko arrive in a red Ford Ranger at a self-storage facility on the 1300 block of Guintoli Lane, Arcata. Kowtko and another male were seen meeting in front of a storage unit where they appeared to be engaged in some type of narcotics transaction. When Kowtko and the other male got in their vehicles and started to leave the facility, Detectives and Agents blocked the gate to prevent them from leaving. Both subjects were then ordered out of their vehicles at gunpoint and detained in handcuffs.

During a subsequent search of Kowtko's vehicle, POP Detectives located approximately 202 grams of tar heroin (over 7 ounces) concealed inside a small safe in a suitcase, along with drug sales packaging materials, cutting agents (burned sugar), and drug use paraphernalia (a hypodermic syringe etc.). Detectives also searched Kowtko's storage unit where they located ammunition (.22 LR), a 9mm Taurus pistol magazine, and a Remington bolt-action 30-06 rifle.



Kowtko was a convicted felon/addict and as such is prohibited from owning or possessing firearms or ammunition.

After searching and securing the storage unit, Detectives and Agents proceeded to Kowtko's residence at a mobile home park in the 3600 block of Old Arcata Road. (The other male was released at the scene). Detectives and Agents subsequently located another approximately 12.6 grams of heroin inside Kowtko's bedroom. Detectives and Agents also recovered one or more laptops in the trailer that were later determined by the Humboldt County Sheriff's Office to have been stolen in their jurisdiction.



Kowtko, 56 of Indianola, was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession and transportation of heroin for sale, unlawful possession of a firearm by a convicted felon, and unlawful possession of ammunition by a felon/addict.

POP RAIDS DRUG HOUSE FOR 2ND TIME – METH & HEROIN SEIZED



On 3/31/11, at about 4:17 PM, POP Detectives, assisted by Special Agents with the Humboldt County Drug Task Force, executed a search warrant at a residence on the 1000 block of California Street, Eureka. The warrant was in response to on-going neighborhood complaints about suspected drug use and dealing in the residence. *(On 3/09/11, the POP Unit conducted a parole compliance search at the same residence. Detectives located methamphetamine, drug paraphernalia, and heroin packaged for sale in the house. Resident Mika Lee Meyers was arrested for possession of heroin for sale. Due to health concerns, resident Rubi Armas was cited and released with a court date for possession of heroin for sale and possession of methamphetamine).*

When detectives announced their presence and purpose at the front door, subjects could be heard running away inside the residence. Upon breaching the door, detectives and agents entered and detained 5 individuals inside. During a subsequent search of the residence, detectives located unlawfully possessed prescription medications, tar heroin, and drug use paraphernalia including hypodermic syringes.



Resident Rubi Armas, 48 of Eureka, was arrested and transported to the Humboldt County Correctional Facility for possession of a controlled substance, possession of hypodermic syringes, and maintaining a place for drug use/sales. Upon her arrival at the jail, detectives also found approximately 16.4 grams (1/2 ounce gross weight) of methamphetamine which Armas had tried to conceal in the transport vehicle. The methamphetamine was packaged for sale in 21 individual baggies and Armas was also booked for possession of methamphetamine for sale.



Sally Fae Ferris, 22, was arrested and transported to the Humboldt County Correctional Facility for possession of a hypodermic syringe and for a misdemeanor warrant alleging the same offense. During the intake process, Correctional Officers located two more hypodermic syringes concealed inside of Ferris' body.

The property owners were contacted and eviction proceedings are expected to follow for the California Street residence.

CRAIG "UN-LUCKY" HENDLEY

During the month of January 2011, POP received information indicating that a white male adult named Craig James "Lucky" Hendley was dealing large quantities of heroin in Eureka. "Lucky" purportedly stayed in a motor-home in the "Lazy-J" trailer park (3824 Jacobs Ave.). On 1/25/11 at approximately 1800 hours, POP Detectives responded to the "Lazy-J" trailer park where they located "Lucky's" motor home in space #42. A records check revealed Lucky was on active CDC parole.



Lucky was found in the trailer and detained. \$1,780.00 cash was found on his person. During a search of Lucky's trailer, detectives found digital gram scales, drug use paraphernalia, drug packaging material, and 38.8 grams of tar heroin.

The currency found in Lucky's pocket was seized as suspected proceeds from the sales of black tar heroin. Craig "Not-so-Lucky-Now" Hendley was arrested and transported to the county jail where he was booked for possession of heroin for sale, parole violation, and other related offenses.





Criminal Investigations Section

Major Cases:

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on over 59 felony cases.

CIS also reviewed and investigated over 40 cross reports forwarded by either Adult Protective Services or Child Welfare Service.

The following is a summary of some of the larger cases handled:

Case Number 3C11-1604:

On 2-7-2011 a planned protest took place at the Cal Trans Building located within the City of Eureka, County of Humboldt. A large group of protesters held this protest on the front lawn, front sidewalk, and interior lobby of the building. This protest went on for several hours and at one point six subjects "locked themselves down" to each other, by means of securing their arms in large metal sleeves and then one subject secured his neck to the handrail of the lobby.

At approximately 5:00 pm, both management of Cal Trans and Eureka Police Chief Nielsen made an announcement that the business was closed and the persons on scene would need to vacate the lobby. Many protesters refused to comply.

At this point, Officers of the Eureka Police Department and the California Highway Patrol (CHP) started moving from the lobby towards the exterior lobby door, in an attempt to peacefully move the subjects out of the (now closed) business. Many of the subjects were removed from the lobby this way, however numerous remained in place, despite face-to-face instruction by uniformed officers to leave.

Several subjects were arrested before the lobby was cleared of all unauthorized persons (apart from those who had elected to "Lock themselves down"). Uniformed Officers tried to clear the protesters from the business' outward opening exit doorway, so the business could be secured. While this was taking place, one of the protesters standing outside the building threw something the size of a 16-ounce beverage bottle into the building, narrowly missing several officer's heads. With some difficulty, Officers were able to force the subjects back far enough to close the doors. The item thrown was later determined to be a large coffee mug constructed of high impact plastic.

Since none of the officers involved in the securing of the lobby were wearing helmets or any other protective gear that would have protected their head or face from impact from this mug, compiled with the material used in the construction of the coffee mug and the velocity that the mug was thrown, the end result most likely would have been great bodily injury to any person the item struck in the head.

Upon reviewing surveillance footage of the incident, a subject towards the back of the crowd is seen throwing the mug, however the footage is not of enough detail to make out his face. However his general build and some clothing can be made out.

As a result of the incident, twelve persons were arrested for trespassing and resisting arrest. Six of these subjects were the persons who had "locked themselves down".

While reviewing footage of the event from several different angles and sources the subject who threw the item was isolated. The suspects photograph was released to the media in attempts to identify him. Once identified a request for assault charges will be forwarded to the Humboldt County District Attorney's office.



Case Number 3C11-1516:

On 2-26-2011 at about 9:31 PM, Officers of the Eureka Police Department were dispatched to the 1100 block of 5th Street for a felony sexual assault that had just occurred.

Upon arrival, witnesses explained to the officers that the suspect had fled eastbound on 5th Street and that he was unclothed. While statements were being obtained from the victim and witnesses, other officers checked the area for the suspect. The suspect was soon located about a block from the original crime scene. A brief foot pursuit took place and the suspect was quickly subdued. The victim positively identified the suspect as her assailant and he was then taken into custody. The suspect was soon transported to St Joseph Hospital for treatment of minor cuts and abrasions. After treatment and processing for evidence, he was transported to the Humboldt County Correctional Facility for booking. The suspect was identified as Robbie Benjamin Burke (25 years old of Arcata). Burke was booked on charges of rape, penetration with a foreign object, burglary, and resisting arrest. He was held on \$150,000 bail.



Burke

Case Number 3C11-1702:

On 3-7-2011 at about 12:15 pm, Officers of the Eureka Police Department responded to a report of a missing child by the dock along Halvorsen Park around and were joined a short time later by personnel with the Eureka Fire Department. The child's father said he was crab fishing along the edge of the dock with his three children and another adult when he left his youngest child unattended in a stroller at the foot of the dock.

The father told police that he lost sight of the child after turning his back on the stroller for an unknown period of time, and he believed that someone might have taken the child because he did not hear a splash in the water. EPD officers then patrolled the immediate area around the park while the U.S. Coast Guard initiated a search operation with a pair of rescue boats as well as a helicopter scanning the water from overhead.

After searching for more than an hour, authorities brought in a trio of private divers to probe the water, which turned a murky brown color as the tide went out, and visibility became increasingly diminished. At approximately 2:45 pm, one of the divers surfaced, with the stroller with the child still strapped in it. The child was transported by the Coast Guard to their Samoa Station. The child's body was released to the Humboldt County Coroner's Office.

On 3-29-2011, the completed investigation into this event was turned over to the Humboldt County District Attorney's office for review. No charges have been filed in this case.



Case Number 3C11-1428:

On 4-7-11, Humboldt County Probation officers arrested 21 year old Eureka native Donovan Baltzley for probation violations. Baltzley was on felony probation for animal cruelty. Baltzley pled guilty to killing the family dog of his girlfriend, in 2008. He was convicted in 2010. After an evaluation by the Department of Corrections, he was placed on felony probation.

In the first case, Baltzley, was witnessed squeezing a very small dog out of anger. This small dog, Sarah Lou, showed unusual fear of Baltzley prior to this incident. The act caused significant injuries to the dog. Several days later the dog disappeared. DA investigator Steve Dunn assumed the case from the HCSO and developed evidence that Baltzley stole the dog from the house and killed it. Baltzley later helped the family search for the dog. After estrangement from the family, a My Space page was created on Baltzley's computer, in the name of the missing dog, using a picture of the missing dog.

At the end of 2010, Baltzley was allowed to move in with a Eureka family. The family members included two small Maltese dogs. One of the dogs was 8 month old named Bentley. Just prior to Bentley's death, he began to show irrational fear of Baltzley. On January 7th, when family members got home from work, they found Bentley under a bed deceased. Circumstantial evidence suggests the dog did not die of natural causes and Baltzley was the only person with an opportunity to harm the dog.

A month later, Baltzley moved in with another family. This family included four dogs, three small dogs and one large dog. A similar scenario played itself out. After about a week, the dogs began displaying irrational

fear of Baltzley. Several days later, family members came home and found their small Terrier, Rusty, missing. Rusty was about 8 years old and had lived in the same trailer park for his entire life. Rusty had never wandered off, on his own, during this time. Rusty was never found. Several days later, family members came home and found their small deer legged Chihuahua, Pepe, severely injured and hiding under a bed. Again, circumstantial evidence suggests that Baltzley was the only person with an opportunity to harm Pepe. Pepe had to be put to sleep because of his injuries. A neighbor heard one of the victim's dogs, "screaming" in pain during the time period these crimes occurred.

The Eureka Police Department has booked Baltzley on two counts of animal cruelty.



CIS/Evidence Section:

During this quarter, CIS/Evidence processed numerous vehicles, residences and cellular phones, along with numerous crime scenes.

The evidence developed from this processing has been critical to the prosecution of several felony investigations.

Missing Persons / Runaway Juveniles:

Since 01/01/11, there have been 140 missing person/runaway juvenile reports filed with Eureka Police Department. Currently there are 5 open cases for the year 2011. During this quarter, 32 incorrigible citations were issued for runaway juveniles.

Personnel:

During this quarter, the Criminal Investigations Section's (CIS) part-time detective was transferred to the Problem Oriented Policing unit (POP) to assist with their investigations. However, this vacancy was temporarily filled by a "light-duty" officer, who is assisting with CIS's heavy caseload, while he heals from an injury.

Also, due to staffing level issues in the patrol section, a Detective was transferred to Patrol for several weeks.

Training:

During this quarter, the Criminal Investigations Section conducted "in-house" surveillance training. This training included formal classroom training, but focused mostly on "in the field" practical training.

Purchases:

During this quarter, the Criminal Investigations Section purchased a biological evidence drying unit. This unit is for the drying of evidence items that are "wet" with biological evidence, such as blood, saliva, and other biological fluids. This unit will also be utilized for the drying of items that are simply wet from water contact. This unit not only speeds the drying process but is a far more effective way of eliminating contamination of evidence. (see photo on following page)



K9 Report

On a Saturday evening in March, at about 9:15, officers responded to a residential alarm activation, on the 1200 block of L Street. The first two officers to arrive on scene were Jon Luken and K9 Handler Wayne Rabang. As they made their stealthy approach, they noticed several lights on inside the home.

As is customary, the two officers split up to check the perimeter of the residence. Officer Rabang and his dog went one way, while Jon Luken went the other. As Officer Luken rounded a rear corner of the house, he noticed several pieces of window glass beneath a rear window.

Suddenly, a "routine call" became... not so routine. Officer Luken requested additional officers to respond. While waiting for more officers, Luken and Rabang could hear the sound of someone moving about inside the house. A perimeter was quickly set up.

Dispatch advised that they were receiving reports of additional motion activations inside the house. Officers Rabang and Luken, along with K9 Endy prepared to make entry at the rear pantry door. Just as they about to enter, the door opened. Upon seeing two officers and a police dog, the suspect slammed the door shut and began running toward the front of the house. Rabang, K9 Endy, and Luken gave chase. The suspect, later identified as Kevin Thompson, rushed out the front door just ahead of the pursuing officers and the dog.

Officer Omev, who had been on the front perimeter and saw the suspect come bolting out the front door, gave chase. Fortunately, Officer Rabang noticed this and called Endy off the chase, just as Officer Omev tackled the suspect in the front yard of the house across the street. No one was injured and the thief was captured.

Officers, with the help of K9 Endy, checked the house for the possibility of additional suspects. None were located and it appears this "fresh from the joint" parolee had been working alone. During the ensuing investigation and processing of the scene, officers discovered that the suspect had gone through several rooms, closets and drawers looking for valuables. He had taken several items, and in fact was wearing some of the victim's belongings at the time of capture.

Probably one of the most common complaints, made by people who have had their homes burglarized, is the feeling of violation. Many victims have described a lingering aura of 'creepiness' after discovering some dirt-bag has gone through their personal effects, in the place our forefathers described as "safe and secure".....our homes.

While we, the police, can offer little to appease this feeling of violation, there is some measure of satisfaction in catching the bad guys red-handed.

Attached, you will find a photo of the suspect.....Take a moment and think about how you'd feel, if you discovered this person had been going through your house and belongings. Probably, you'd consider a house fire to clean up after him.



Kevin Gene Thompson: Parolee -released one week prior to this crime.

This March the Eureka Police Department K9 Unit, spearheaded by Officer Lenny LaFrance, sponsored a booth and public demonstrations at the HumDog Expo held at Redwood Acres. This is an annual event and is traditionally very well attended by both local and visiting dog enthusiasts. Every one of the handlers made an appearance, with Vex and Officer LaFrance performing two separate demonstrations.

The booth, which was set up with a large screen TV and a stream of videos and pictures showing current and past EPD K9s in action, was a huge hit. It had helpful information about commonly asked questions as well as a bit of humor regarding each of the current dogs. These events are a huge opportunity for our handlers to interact with the community in a constructive and communal atmosphere.....the common link being our love of dogs.

Sgt. Howden performed an impromptu demo with her new pup, Mikki. Officer Ed Wilson was on hand with Maggie, our newest addition. Maggie is a small, but energetic little Black Labrador, who exemplifies the motto, "Don't worry, be HAPPY!"

The participation of the K9 members was a big hit and was a very positive reflection on the police department. All of the preparation for this event was done on the handlers own time, with a tremendous amount of help and support from family members, who rarely receive the recognition they deserve.

Sgt. Kay Howden

TRAFFIC OVERVIEW

During this quarter the Eureka Police Department took 171 traffic collision reports. The reports ranged from minor property damage to major injury. 68 people reported being injured in traffic collision this quarter. Officers responded to numerous non injury / minor property damage collisions that were handled civilly with no police report taken. This was slightly down from last quarter. There were no fatalities this quarter.



The driver of this vehicle collided with a parked trailer full of firewood. The collision caused the right front rim and tire to become sheared off and caused the vehicle to roll. The driver and an infant that were in the vehicle were un-injured because they were properly restrained.

Traffic Analysis Summary

	<u>This Quarter</u>	<u>Last Quarter</u>
Total Collisions	171	191
Fatal Collisions	0	2
Injury Collisions	50	57
DUI Collisions	13	13
Bicycle Collisions	8	4
Pedestrian Collisions	8	14

Areas of Concern

While collisions occur throughout Eureka, Broadway, between Vigo street and Hawthorne street continues to generate to greatest amount of calls for service in reference to crashes.

Office of Traffic Safety DUI Grant

On October 1st 2010 the City of Eureka was awarded a S.T.E.P Grant (Selective Traffic Enforcement Program) from the California Office of Traffic Safety (OTS). The grant totaled \$87, 216. The grant provides funding for \$20,000 in radar reader boards (radar trailers), travel expenses for training purposes, overtime funding for extra traffic enforcement that includes: Speed enforcement, Red Light Enforcement, DUI Saturation Patrols, DUI Checkpoints, Specific Intersection Patrol (intersections with high collision rates, and Court Stings.

Four (4) radar reader boards were purchased in late December. These programmable radar reader boards are a little larger than a regular speed limit sign. They are easily movable so they can be placed at various locations throughout the city. They have the capability of recording vehicles speeds / times allowing data collection that will help in enforcement and education. (These are not photo enforcement signs)

The goal of the OTS grants is to reduce the number of injury traffic collisions and DUI collisions within the City of Eureka and making the community a safer place for its citizens.

Another OTS S.T.E.P grant was prepared and submitted this quarter for the 2011-2012 fiscal year.



This parked vehicle was rear ended by a driver who had a suspended driver's license.

Total Number of Citations Written

<u>This Quarter</u>	<u>/</u>	<u>Last Quarter</u>
936		568

Total number of DUI Arrests

<u>This Quarter</u>	<u>/</u>	<u>Last Quarter</u>
107		67

This year the EPD Traffic Division was dispatched to a bizarre collision that took place between a very large log loader and a pedestrian. The collision took place on Washington Street at Koster Street. With assistance from the California Highway Patrol the investigation concluded that a right of way violation occurred on the part of the pedestrian. The loader apparently went completely over the top of the pedestrian after she was knocked to the ground by the forks. She sustained major internal injuries.



Police and Fire Communications Center

This quarter the Communications Center underwent a makeover thanks to the hard work of the dispatchers, Sgt Reyna-Sanchez and Chief Nielsen. The dispatchers, Sgt Reyna-Sanchez and Chief Nielsen volunteered their time to prep and paint the Communications Center. The dispatchers came together to update the Communications Center with a more comfortable and appealing atmosphere and by doing so they created a sense of pride and ownership in the environment they work.

Together the dispatchers also created a mission statement and proudly display it on the wall along with inspirational words.

"We are the premier Communications Center on the North Coast. We are the first first responders serving as the vital link between the public and emergency services. With commitment to excellence, we will ensure the safety of the Community and emergency responders to the best of our abilities, while providing the highest level of professional service to the public in their time of need; utilizing appropriate resources in a timely manner. We will treat each caller and one another with compassion, empathy and respect. We will go home each day knowing we have made a difference and impacted the lives of others for the better."

Strength-Dedication-Valor- Courage-Excellence-Integrity-Patience-Empathy-

As part of the makeover, each dispatcher was asked to select an inspirational word that reminds them of why they do this job or what they need to remember while doing their job. Whenever they needed a reminder of why they choose this career, or a place to focus their attention whenever things get a little difficult or overwhelming they can look to the inspirational words. The Communication Center has been and continues to be a place of pride for the dispatchers who work here. When you walk into the Communications Center the overwhelming amount of pride, honor and dedication exuberates from inside.

Honor-Fortitude-Cohesion-Knowledge-Respect-Commimntment-Pride-Compassion-

Personnel Announcements:

Jennifer Dennison joined the Communications team as an entry level Dispatcher on February 1, 2011.

Introduction to Jennifer Dennison

The next time you phone the Eureka Police & Fire Communications Center you might have the privilege of speaking with our newest dispatcher, Jennifer Dennison. Jennifer just completed her 11th week as a dispatcher and is nearing the halfway mark in her in-house training program.

Jennifer is married to a nine-year veteran officer of the Eureka Police Department who recently transferred to the become a deputy with the Humboldt County Sheriff's Department and the mother of a beautiful 4 year old daughter and stepmother to twin 10 year old girls as well as an 18-year old currently in basic boot camp with the US Army. Jennifer's father was an officer with the California Highway Patrol until he passed away in 1990. Jennifer has many close friends who are in law enforcement and she has been accustomed to the lifestyle for several years, this is her first experience employed in public safety.

Jennifer became interested in dispatching thanks to having several friends who are dispatchers, after speaking with them she thought the job sounded like something she would like to do. Once Jennifer decided this was a career that interested her she came into the Communications Center for several sit-alongs to confirm this would be something she would be successful with. Jennifer says, "After some time observing in the dispatch center I knew it was a career I wanted to pursue. I have always worked with the public and knew that is something I wanted to continue doing. So being able to combine that with the law enforcement field felt like it would make dispatching a great match."

When asked what the most rewarding experience in her new career has been Jennifer said, "The longer I am a dispatcher the more I realize all of the different elements that go into trying our best to make our city safe. I have great trainers and co-workers who are always there to answer any questions I have and are great about letting me know when I've done a good job. It's great to be acknowledged for what you do even when you're at the beginning of your career like I am."

Something Jennifer said she has learned about dispatching she wished she knew prior to starting the job is how much it goes beyond a job. She has learned it is impossible to look at the city the same way again; different locations will forever be linked to calls for service she has sent first-responders to and she will never be able to pass those places in town without remembering the problem she sent help to. When asked what she wished the public knew about when they phoned 9-1-1 is that the call-taker who answers

the phone, "has the goal of helping you get the best help they can in the few minutes they have you on the phone. They care deeply about the job they perform and are highly trained professionals."

When away from work Jennifer enjoys spending time with her family; road trips visiting family who live out of the area, movie nights at home and spending time with friends having BBQs. She feels deeply blessed to have so many close friends to share her life with. Jennifer is very close to her mother who shares Jennifer's great sense of humor.

We are incredibly fortunate to have such a dedicated member to our City's Communications Center. Jennifer recognizes the tremendous responsibility that comes with her newly chosen profession and we wish her years of success as a public safety dispatcher.

Training:

Amanda Waters and Michelle Reyna-Sanchez attended the 3 hour workshop "Use and Abuse of Absenteeism" on February 24, 2011.

Karina Gianola and Katie Kime successfully completed the 120 hour POST Basic Dispatch Academy from February 28- March 18.

Most Notable Day:

On March 10th, 2011 at approximately 2149 hours, dispatch received a notification that a magnitude 7.9 earthquake had occurred off the coast of Japan. At that time there was no watch, warning or advisory for the state of California. On-duty dispatchers, Dispatcher Wilson and Senior Dispatcher Miller continued to monitor in-coming notifications. At 0035hrs on March 11th, they received a Tsunami Watch Notification for the Coastal Areas of California; a watch is an early alert notifying emergency management of an event that may later impact the watch area and at that time they notified Eureka Fire Chief Gillespie and Humboldt Fire Duty Chief Captain Reynolds. Again, the dispatchers continued to monitor the incoming notifications and at approximately 0058 hours they received a Warning for the Humboldt Area. The dispatchers immediately notified the On-Duty Watch Commander for the police department, Sergeant Howden, and updated Chief Gillespie, and Humboldt Duty Chief Captain Reynolds, as well as notified Public Works and Communications Manager Michelle Reyna-Sanchez. Through-out the morning dispatchers continued to monitor the incoming messages and update emergency management personnel. Communications Manager Reyna-Sanchez responded in early morning hours prior to the EOC being activated to meet with other emergency management personnel. After meeting with the EOC, she sent a Code-Red emergency notification with a pre-recorded message to land-lines and registered phones in the Eureka area, prior to assisting with incoming calls. Senior Dispatcher Waters was called in to assist with incoming phone calls and Dispatcher Braud was called in early for her shift to also assist with handling phone calls. During the 24 hour period of March 11th, dispatchers Braud and Wilson, Senior Dispatchers Waters and Miller, and Communications Manager Reyna-Sanchez handled over 1,028 phone calls. This is much higher than the March daily average of 370 calls a day answered by the Communications staff.

VOLUNTEERS

Eureka Volunteers

The Eureka Volunteer Patrol and other volunteers were busy again this quarter totaling 430 hours of service to the community. The Volunteer Patrol consists of 10 members who each average approximately 15.5 hours per month of service. In this quarter, they covered 1083 miles, performed 13 vacation checks and responded to 3 residential request for extra patrol.

Our Volunteer Reserve Officer Mike Stephen, a full time Parole Board agent, logged in 110 volunteer hours this quarter performing background investigations, assists in Patrol, DUI checkpoints and many areas as requested.



- To Chief Garr Nielsen from Pamlyn Millsap to announce her up-coming retirement from Mental Health and to thank the Chief and the Department for the support offered her with her work with the homeless and for their hard work and efforts to keep the City safe.
- To Lt. Tony Zanotti and Sgt. Patrick O'Neill from Chief Garr Nielsen to commend them for spearheading the effort regarding the CHP Officers funeral services that was a massive logistical undertaking that resulted in a flawless memorial.
- To Chief Garr Nielsen, Sgt. Rodrigo Reyna Sanchez, Senior Dispatchers Amanda Nichols, Traci Gouthier and Jennelle Miller, Dispatchers Jenifer Braud, Karina Gianola and Katie Kime from Dispatch Supervisor Michelle Reyna Sanchez, to express appreciation with their help painting the Communications section.
- To Officer Pam Wilcox from Sgt. Adam Laird to commend her for assistance in setting the wheels in motion to assist a disturbed individual and keep him on the radar. In this instance, the individual lived in another City, and Officer Wilcox had knowledge and connections with outside agencies that she interacted with in her efforts in this area of mental health crisis intervention.
- To Chief Garr Nielsen from Ilene Poindexter from CalTrans, to convey to the officers who participated in the Cal Trans civil disturbance in their lobby how impressed she was with how they handled the incident and the restraint they displayed in this confrontational situation. She was glad the news media covered what really happened given a certain faction of the protesters were lying. Thanks and appreciation to the officers for their fine work and professionalism.
- To Chief Garr Nielsen and EPD Staff from Sheriff-Coroner Tom Bosenko of Shasta County, to that EPD for the assistance given them in the Charles Berlinghoff case and the resolution of the safe recovery of a minor child.
- To Lts Murl Harpham and Tony Zanotti, Sgts Patrick O'Neill, Rodrigo Reyna Sanchez, Bill Nova and Steve Watson, Detectives Mike Guy and Todd Wilcox, Officers Louis Altic, Andrew Endsley, Peter Cress, Patrick Bishop, Travis Braud and Danny Kalis, Assistant Evidence Technician Rob Patton, Senior Communications Dispatchers Amanda Nichols and Dispatcher Jenifer Braud from Chief Garr Nielsen to commend them for their extraordinary professionalism in dealing with a difficult and frustrating situation during the event of the Cal Trans demonstrations. Chief was very impressed with the coordinated work of our people and the effectiveness with which they dealt with the incident. It speaks volumes that they were able to efficiently and calmly disperse a group which was intent on provoking a confrontation with the police at any cost.
- To Police Services Officer Lynn Williams and other Officers from a citizen to thank them for protecting the safety of her property.
- In a letter to Judge Watson, a citizen commends Officer Louis Altic for being the voice of reason following an attack on the writer's 87 year old mother. He treated her mother professionally and with treat compassion and empathy. Deputy District Attorney Maggie Fleming also notes that Officer Altic did an outstanding job. As the daughter described the attempted robbery of her mother's purse it was very clear to all in the courtroom that Officer Altic's professional behavior was the only bright spot throughout the ordeal. His kindness and assistance were appreciated.

- To Sgt Kay Howden from Maya Conrad, realtor with Coldwell Banker, a donation in Kay's honor for being an inspiring officer and handler. Ms. Conrad is grateful for her service and excellent work she does in keeping Eureka safe.
- To Officer Louis Altic from Sgt. Steve Watson to commend him for his diligence and effort to check the vicinity of a suspicious vehicle associated with a previous EMC violation call even though the call was nearly 50 minutes old. When POP detectives hear Officer Altic request a records check from dispatch on the occupants of the vehicle he'd stopped, they recognized the driver as the subject of an open meth sales investigation and responded to the scene of the stop. With Officer Altic's assistance POP arrested both occupants for possession and transportation of methamphetamine. Thanks for a job well done to Officer Altic.
- To Senior Dispatcher Amanda Nichols, Dispatch Supervisor Michelle Reyna Sanchez, Sgt. Mike Quigley, and Officers Pam Wilcox, John Omev and Michael Stelzig from Humboldt County District Attorney's Office Chief Investigator Michael Hislop who commended Sgt. Quigley for his knowledge of Eureka and its criminal element and assisted in the arrest without incident of an individual in a high profile investigation. For the other personnel for their participation in the investigation and arrest of a subject wanted as a suspect in the disappearance and murder of another individual.
- For Officer Travis Braud from Sgt. Steve Watson to commend him for the successful search warrant served resulting in three felony arrests and the seizure of meth, processed marijuana, and six firearms.
- For Dispatcher Katie Kime from Senior Dispatcher Amanda Nichols to commend her for handling a phone call from a midwife who was assisting in a non-planned at home childbirth. The infant was initially not breathing normally due to the umbilical cord still being around his neck. While the Fire Department and City Ambulance personnel were dispatched to the scene, Katie carefully followed the protocol ensuring the baby was dry, covered with a clean cloth and gave instructions for cutting the umbilical cord. The midwife asked if Dispatcher Kime was utilizing the Medical Priority Dispatch System protocol, and after hearing she was, explained that she had actually written the childbirth instructions for it. The following day the midwife phoned to commend Katie for her calm demeanor and for accurately following the protocol while assisting with the childbirth. She was especially impressed to learn Katie was one of the newest members to the Communications Center team and had only been certified as an EMD two weeks prior.
- For Dispatcher Jenifer Braud from Senior Dispatcher from Senior Dispatcher Amanda Nichols regarding a phone call from a frantic 6 year old female reporting she needed an ambulance because she thought her mother was deceased. The mother's medical emergency was caused by a diabetic attack and her daughter's quick action saved her life. Jenifer offered assurance that help was on the way and comforted the girl and her two younger siblings. When personnel arrived to take over, the little girl said to the officer, "the nice lady on the phone helped me know I was safe even though I was very scared."
- For PSO Mary Anderson and Officer Justin Winkle, from a concerned father whose missing daughter had been located, he was extremely appreciative of all the help he received.
- For POP Sergeant Steve Watson and POP Detectives Ron Prose, Patrick Bishop and Justin Braud from Lt. Murl Harpham to commend them for the team work and effort in conducting 2 heroin sales investigation. The search warrants resulted in seizure of over 9 ounces of heroin, a large caliber rifle, \$11,000, several other items pertaining to drug sales and 3 felony arrests.
- For Officer Peter Cress from Don and Allene Biasca of Don's Rental to thank him for alerting them that lights were left on in one of their trucks at their workplace. They also provided several dozen cookies along with their thank you note.

- For all EPD Personnel, especially the Dispatch staff, from Chief Garr Nielsen for their efforts during the Tsunami event. Dispatch was inundated with calls and had to field the calls as well as manage the crisis. The Dispatch center is the focal point for managing the resources, triaging and bringing some comfort to traumatized citizens. Special thanks to Fire Services Officer Lisa Pulver for taking a shift in dispatch on Saturday as the center is woefully staffed and the dispatchers were spent following the events of the Tsunami on Friday. Eureka Volunteer Patrol members were also commended for their dedication and their willingness to take on all the assignments given to them, especially that Friday morning. We feel so very fortunate to be blessed with these remarkable men who put their personal and professional lives on hold to serve their community without any compensation.
- For K9 Officer Lenny LaFrance from K9 Sergeant Kay Howden to commend him on his initiative and commitment in putting together an EPD K9 unit booth for the HumDog Dog Expo. Officer LaFrance and his wife put a tremendous amount of time, energy and their own resources into the Eureka Police K9 booth. All the K9 teams made an appearance at the expo and were happy to share deployment and training stories with attendees. These kinds of demonstrations go a long way toward garnering community support, especially in times when resources are scarce.
- To Chief Garr Nielsen from Bill Clawson to say how pleased he was that the Chief's expertise was acknowledged and tapped by Attorney General Harris to be on her transition team.
- To Chief Garr Nielsen from Liz Smith, Executive Director of the Boys and Girls Club to thank him for participating in the Impact Team interviews. As a community stakeholder, his feedback will prove invaluable in their efforts to strengthen their infrastructure.
- To PSO Lyn Williams from Tom Cone to thank her for all her help at the Veteran's Clinic. He appreciates all that she did for him.
- To Lt. Murl Harpham from several HSU nursing students thanking him for his time and the information he provided in a presentation concerning the needs of Eureka.

NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS



Communications Dispatcher Jennifer Dennison



Temp PSO Pamlyn Millsap

New Hires:

Jennifer Dennison – Communications Dispatcher

Pamlyn Millsap – temporary Police Services Officer – Homeless Liaison



Sgt. Adam Laird



Sgt. Brian Stephens

Promotions:

Officer Adam Laird to Sergeant

Officer Brian Stephens to Sergeant

Special Assignments:

Peter Cress – Field Training Officer

Alan Aubuchon – Field Training Officer

Cory Crnich – Field Training Officer

J D Braud – Defensive Tactic Instructor

Patrick Bishop – Defensive Tactic Instructor



Eureka Police Department

Jan 2011

Crime				Monthly Comparison			Year To Date			Response Times			Performance Measures					
Violent Crime	Jan 2010	Jan 2011	% Change	2010	2011	% Change	Priority 1 Calls			Patrol Activity			Jan 10	Jan 11	% Change	2010	2011	% Change
	66	48	-27%	66	48	-27%	2010 YTD			Alarm Calls			187	155	-17%	187	155	-17%
	1	0	-100%	1	0	-100%	1st Unit: 2:56			Susp. Circ. / Person			126	123	-2%	126	123	-2%
	4	2	-50%	4	2	-50%	2nd Unit:			Parking Complaints			43	31	-28%	43	31	-28%
	6	3	-50%	6	3	-50%	2011YTD			Domestic Violence Calls			88	72	-22%	88	72	-22%
	12	3	-75%	12	3	-75%	1st Unit: 2:50			Reports Taken (Not traffic)			902	832	-8%	902	832	-8%
	43	40	-7%	43	40	-7%	2nd Unit:			Felony Arrests			87	83	-5%	87	83	-5%
Property Crime	127	71	-44%	127	71	-44%				Misdemeanor Arrests			183	194	6%	183	194	6%
	45	21	-53%	45	21	-53%												
	66	35	-47%	66	35	-47%												
	16	15	-6%	16	15	-6%												
Auto Theft	16	15	-6%	16	15	-6%												
Traffic				Monthly Comparison			Year To Date											
Traffic Stops	Jan 2010	Jan 2011	% Change	2010	2011	% Change												
	894	744	-17%	894	744	-17%												
	509	453	-11%	509	453	-11%												
	261	177	-32%	261	177	-32%												
Citations	215	218	1%	215	218	1%												
	33	58	76%	33	58	76%												
Collisions	83	41	-51%	83	41	-51%												
	34	15	-56%	34	15	-56%												
	49	26	-47%	49	26	-47%												
Personnel				Allocated			Filled			Vacant			Strength			% Strgth		
Total	85.6			71.6			14			71.6			-16%					
Sworn	51			46			5			46			-10%					
Professional Staff	34.6			25.6			9			25.6			-26%					
Vacant Positions (funded)				Jan-10			Status			Inj/Sick			Est. Return Date					
Dispatcher				4 vacant - 1 to be filled on Feb 1, 2011														
Pol Ofcr				5 vacant with promotion of two officers to sergeant														
PSO				1 - new recruitment														
Support Services Manager				1 - undergoing job description revision														
Incoming Staff				Position			Date			FMLA			Est. Return Date					
				Dispatcher			2/1/2011											
Special Assignment										Military Leave			Absence					
Promotions				2 officers to sergeant														
Possible Future open				Outgoing			Date			Admin Leave			Est. Return Date					
Frozen Positions										Light Duty / Med			Est. Return Date					
Senior PSO				Frozen for POP 10/08														
Pol Records Spec				Frozen for POP 10/08														
POP Coord				Frozen														
3 Police Officers				Filled but Frozen for Military leave														



Eureka Police Department

Feb 2011

Crime		Monthly Comparison					Year To Date			Response Times			Performance Measures								
		Feb 2010	Feb 2011	% Change	2010	2011	% Change	Priority 1 Calls			Patrol Activity			Monthly Comparison			Year to Date				
		Feb 10	Feb 11	% Change	2010	2011	% Change	2010 YTD			2011 YTD			Feb 10	Feb 11	% Change	2010	2011	% Change		
Violent Crime	Murder	47	40	-15%	113	88	-22%	1st Unit: 2:47			Alarm Calls			126	134	6%	313	289	-8%		
	Rape	0	0	#DIV/0!	1	0	-100%	2nd Unit:			Susp. Circ. / Person			89	126	42%	215	249	14%		
	Robbery	8	0	-100%	14	3	-79%	2011 YTD			Parking Complaints			55	24	-56%	98	55	-78%		
	Aggravated Assault	5	2	-60%	17	5	-71%	1st Unit: 2:28			Domestic Violence Calls			91	84	-8%	179	156	-15%		
	Simple Assault	34	37	9%	77	77	0%	2nd Unit:			Reports Taken (Not traffic)			824	733	-12%	1726	1565	-10.3%		
Property Crime	Burglary	94	85	-10%	221	156	-29%				Felony Arrests			67	71	6%	154	154	0%		
	Larceny	29	16	-45%	74	37	-50%				Misdemeanor Arrests			187	175	-6%	370	369	0%		
	Auto Theft	54	59	9%	120	94	-22%														
		11	10	-9%	27	25	-7%														
Traffic		Monthly Comparison			Year To Date																
		Feb 2010	Feb 2011	% Change	2010	2011	% Change														
Traffic Stops	Citations	782	654	-16%	1,676	1,398	-20%														
	Moving	355	348	-2%	864	801	-7%														
	Non-Moving	174	137	-21%	435	314	-28%														
	DUIs	143	170	19%	358	388	8%														
		38	41	8%	71	99	39%														
Collisions	Injury	66	56	-15%	149	97	-35%														
	Non-Injury	21	19	-10%	55	34	-38%														
		45	37	-18%	94	63	-33%														
Personnel																					
		Allocated	Filled	Vacant	Strength	% Strgrh															
Total		85.6	72.6	13	72.6	-15%															
Sworn		51	46	5	46	-10%															
Professional Staff		34.6	26.6	8	26.6	-23%															
Vacant Positions (funded)		Feb-11	Status				Inj/Sick			Est. Return Date											
Dispatcher		3 vacant																			
Police Officer		5 vacancies (2 in backgrounds)																			
PSO		1 vacancy																			
Project Manager		awaiting Council approv.					FMLA			Est. Return Date											
Incoming Staff		Position	Date				Military Leave			Absence											
							Police Officer			12/15/10 for 1 yr											
							Police Officer			12/15/10 for 1 yr											
							Police Officer			12/15/10 for 1 yr											
Special Assignment							Admin Leave			Est. Return Date											
							Police Officer			unknown											
Possible Future open		Outgoing	Date				Light Dtl /Med			Est. Return Date											
Police Officer							Police Officer			unknown											
Frozen Positions																					
Snr PSO		Frozen for POP 10/08																			
Pol Records Specialist		Frozen for POP 10/08																			
POP Coord		Frozen																			
3 Police Officers		Filled but frozen for military leave																			

Memo

To: David Tyson, City Manager
From: Paul Rodrigues, Finance Director
Date: March 31, 2011
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of January through March, 2011.

Sales Tax Revenues: Sales tax totaling \$1,643,668 was received during the quarter ending March 31, 2011. This amount represents a 2% cash basis increase compared to the same quarter last year.

Transaction and Use Tax: TUT totaled \$452,557 for the quarter ending March 31, 2011. This represents an 8% cash basis decrease compared to the same quarter last year.

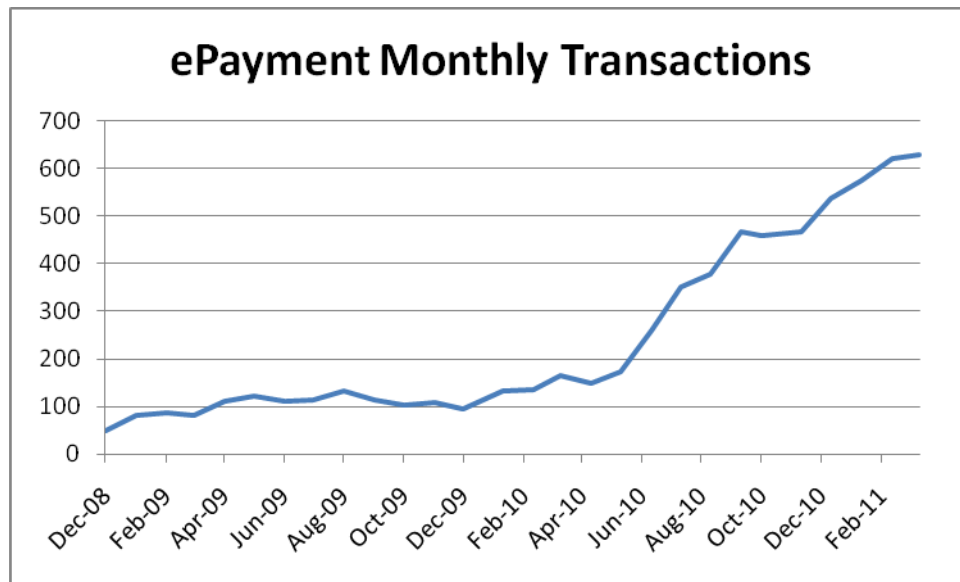
Finance Advisory Committee: The FAC held 3 meetings during the months of January through March, 2011. Current FAC projects primarily consist of City budget policy recommendations.

City Utility Rates: Water rate increases were implemented with the first utility bills mailed out on and after February 1, 2011.

Annual Financial Audit: The firm of Caporicci & Larson (C&L) from Walnut Creek was selected to perform the City's audit for the next 3 years. C&L began their preliminary field work during the 4th quarter of 2010 and returned in January 2011 to complete their fieldwork for the audit of the fiscal year ending June 30, 2010. Staff has been required to spend more time familiarizing this audit firm with the City's financial records and financial accounting system as this will be the firm's first time auditing the City's records in several years. Staff expects the audit to be completed during the next quarter.

2011-2012 Budget: Staff began preparation of the 2011-2012 budget on March 21st with the Budget Kickoff, and continues to work with the City Manager's office and all other City departments in an effort to provide the City Council with a budget by May 31st, 2011.

ePay Update: The City went live with the ePay system for utility payments in December 2008. Participation increased from 40 customers per month to 135 customers per month in the first 9 months, then dropped off slightly and stayed at that level through the end of 2009. The 1st and 2nd quarters of 2010 brought a slight increase in the online bill payment process. In the 3rd quarter of 2010 the number of customers using the online bill payment process began to increase significantly and currently an average of over 600 customers are utilizing the ePay system. Staff is currently brainstorming ways to further increase participation in the ePay process as it involves very little staff time to process the payments leaving staff free to accomplish other tasks. Our goal is to increase customer participation to 10% (1,000) of our customer base. (See chart on next page for participation)



IT Report:

- IT staff worked with the Police Department to update the Crossroads traffic collision data gathering software.
- Replaced and rebuilt the message server at the Police Department after it failed.
- Rebuilt the Sophos anti-virus server and upgraded to a newer version of the software
- Rebuilt the Windows update server which automatically updates most computers within the network with any Microsoft updates on a weekly basis so the operating systems are as current as possible.
- Continued working on delivering higher-speed wireless communications to more of the City's satellite buildings that will provide better network connectivity as well as eliminate recurring costs associated with paying Sudden Link or AT&T for service. Implementation should be completed in the 2nd quarter of 2011.
- IT staff completed 237 requests for service through verbal and email requests and the Help Desk System.



Eureka Fire Department **2011 1st Quarter Report**

Chief's Report

Interim Chief Bill Gillespie

The first quarter of 2011 continued busy as always for the Eureka Fire Department. Not only did we continue to experience the various emergency calls that we help the community with, we also saw changes, challenges, and opportunities throughout our department.

The quarter saw response totals down slightly from the previous year's first quarter, with fire responses down from 39 in the first quarter of 2010 to 22 in 2011. Though the numbers were reduced, the community experienced a terrible loss on February 4th with a fatality fire at 1320 Carson. Conditions present in the home led to the loss of life, as the lone occupant's escape was hindered by the same conditions that hindered our firefighters from being able to reach that trapped occupant; a considerable amount of personal "stuff" within the residence.

This is part of the same condition that led to the June, 2010 fatality fire in the 1800 block of Second Street. Both addresses were on the radar of the City of

Eureka Community Improvement Team, of which Fire Prevention personnel work with other City employees to address and improve property situations. Efforts for correction and compliance were underway at both locations, though unfortunately the efforts were derailed through the tragedy of fire. The Community Improvement Team has made great effort and success in our community at many other locations, and the fire department remains strongly committed to the team as we work to improve the appearance and safety of our community.

On March 10th and 11th, our community watched with the rest of the world as the tragedy of major earthquakes and subsequent tsunami struck the country of Japan. The impact of the earthquake was felt in our community as a tsunami watch, advisory, and warning was issued for the Pacific Coast. Various city staff converged in the early

morning hours at the fire station to begin planning for the arrival of the first predicted tsunami event shortly after 7:00 AM. Countywide warning sirens began sounding at 4:30 AM, and the community began to react. Fire personnel up-staffed additional engines and began driving in the inundation areas to help pass information. All fire and law enforcement units were removed from the inundation area prior to the predicted arrival. Our harbor and community was fortunate, though we did experience sudden water level rise and fall throughout the day, the surges came primarily during lower tide periods. Had the event coincided with a high tide, our experiences could have been very different. As with any event, areas of improvement were identified and efforts will be made to improve our capabilities for the next response. With this is the recommendation for increased and ongoing training to prepare our current and future pool of personnel in the emergency management functions of the EOC.

Eureka Fire embarked on two new training programs during the quarter; Target Safety and Grow Your Captains. In January we enrolled in an online training service provider known as Target Safety. We began the program in an effort to improve compliance with mandated training requirements, increase access to EMS continuing educational opportunities, improve training documentation, and provide access to a wide range of training resources. Although we are still getting used to the new program, it has great potential to improve training delivery for our firefighters. Response from our personnel has been positive so far. Although career departments in the area are leading the way, it is anticipated that the majority of volunteer fire departments in the county will also be using this resource in the near future. Grow Your Captains is a hybrid type leadership development training program provided both through webinar presentation and individual focus for fire department personnel from the ranks of Company Officer through Fire Chief. Within the fire service, we prepare our personnel as officers in emergency incident management, place strong focus on passing the promotional process, and



Chief's Report

provide varying training opportunities in management skills. The one area that we and the rest of the fire service lack training and experience is the realm of leadership. The training option that we have begun involves an immersion process where officers receive training sessions presented via web-based training on a weekly to monthly basis. The emphasis is that for training to be effective, it must be a process, not an event. Since most officers are promoted, but never trained as leaders, the ongoing immersion style process has the potential to develop personnel more thoroughly over time.

The quarter saw personnel changes within the department as well. Fire Captain Karl Churchwell retired from the organization after nearly 20 years of service. We congratulate him in achieving his retirement healthy and wish him the best in his future endeavors. The retirement did create a vacancy at the Captain level, leading to increased overtime coverage costs. A second Captain position became vacant April 1 as Fire Captain Sean Robertson was selected from a pool of candidates following



promotional testing for the Captain II position, and he began his assignment at the rank of Fire Captain II. Currently testing for the position of Fire Captain is scheduled for late spring. Also near the end of the first quarter we saw four new recruit Firefighters begin their training academy March 28. The four come to us through the support of the City Council and City Manager, as well as the community through the passage of Measure O last November. As said before, promotional testing is ongoing to address current and



anticipated vacancies within the department from establishment of a firefighter hiring list to selection of a permanent Fire Chief.

The Eureka Fire Department will continue to provide our many services to the community and the customers that we serve, and will strive to do so safely, efficiently, effectively, and with honor and pride.

Bill Gillespie

Prevention

Asst. Chief Rusty Goodlive

The first quarter of 2011 brought with it two significant changes and improvement in residential fire protection. With the adoption of the new California Building and Fire Codes, all new residential buildings, including one and two family dwellings, are required to be equipped with fire sprinklers. We do not anticipate a significant number of additional sprinkler system plan submittals; the building department estimates approximately 4-6 new one and two family building permits are submitted each year.

Another new requirement for residential construction is the installation of Carbon Monoxide alarms. Installation requirements are similar to smoke alarms. Of note is that these requirements will be retroactive for existing one and two family residences as of July 1st, 2011. The city intends to verify compliance with this requirement with remodel inspections.

I completed my participation in a State Fire Marshals Office prevention training course curriculum development committee in Sacramento. The committee has met monthly from September through February. The new class is "Fire Inspections for the Company Officer".

A Homeland Security prevention grant was submitted for a tablet based field inspection program. The goal of this program is to provide a paperless platform for field use by engine crews and inspectors for routine and enforcement inspections.

Enforcement / Abatement Issues

We continue to work with the Building Department, City Attorney's Office, PD, and other departments on the City's multi-property enforcement cases. This involved several warrant service inspections

Prevention

and follow ups as well as attending various meetings. Notable properties inspected this quarter included the Budget Inn and two residential properties in the 1400 block of West Street.

The Squires enforcement trial continued this quarter. To date, trial participation has been limited to the Building Department. I spent significant time researching supporting material from our files and preparing for my pending court appearance.

Property / Development Issues

Several significant projects are in progress or were completed this quarter, including:

- 109 4th St, Vets Center; Residential and services center tenant improvement
- Eureka Inn; ongoing improvements and upgrading of alarm system
- St Joseph's Hospital; new construction continues

Significant project proposals reviewed this quarter include:

- Schneider Marine Terminal development proposal
- Open Door Clinic; Tydd Street proposal
- Shamus T-Bones restaurant on Truesdale behind the Bayshore Inn
- Lost Coast Brewery on Sunset Avenue

Public Education and Events

A marine fire safety presentation was presented as part of a boating safety program at Woodley Island. Our presentation consisted of a brief group discussion of fire safety and protection systems on the various vessels used by those present and our fire extinguisher training presentation.

We participated in a Eureka High School "Youth Ready to Respond" program. This event, organized by Kayla Hulbert, brought City Schools 4th graders to the Marshal School campus for a morning of safety presentations by a variety of agencies. We put on a session of home safety including smoke alarms and EDITH drills. Humboldt Fire conducted fire extinguisher training.

Fire Investigations

Starting January 1 our investigation team was

reorganized and Jeff Nicklas assigned as the Investigation Team Leader. We have committed to quarterly team meetings and improved continuing education.

There were six investigation team level cases initiated this quarter. One was found to be incendiary or human caused and the rest are still pending. Of note was the fatality structure fire at 1320 Carson.

Haz Mat Response Team

Council member Melinda Ciarabellini was selected as the City's new representative to the Haz Mat Response Authority. We met with Melinda in February to brief her on the structure of the Authority and Response Team and its functions.

16 new portable radios were received from the County of Humboldt. These radios were funded by a Homeland Security grant administered by County OES.

The HMRT assisted with coordination and participated in the US Postal Service Biological Detection System training/drill at the main post office in Eureka. The drill tested evacuation of the facility, retrieval of cartridges and decontamination procedures for site employees and Postal Service Inspectors.

Emergency Management

The quarter started with the intent to use the March 23rd multi-county tsunami notification exercise as an opportunity to review and improve our tsunami plan. The actual March 11th tsunami event, however, resulted in the cancellation of the exercise. The event gave us the opportunity to test and evaluate some of our emergency management functions. During post incident reviews some specific areas for improvement were identified with follow up goals pending.

Other Issues

The Fire Prevention Bureau is challenged by the potential for the elimination of an Assistant Chief and the change to a two-Chief administrative system. The division of administrative responsibilities between the two Chief's and the resulting impacts on current programs and workload is unclear. Changes bring opportunities and we will continue to provide our best service to our community.

Prevention

Asst. Chief Rusty Goodlive

Fire Prevention Bureau Inspection Activities

Inspections	
Code Enforcement	7
City Facility	4
Other	5
Fire Inspector Activities	
R1/R2 Assigned	115
% Closed	54.78%
Open Enforcement	52
Licensed Facilities	10
% Closed	80%
Open Enforcement	2
Weed/Trash Abatement	4
Number of Plans Reviewed	22
Number of Plans Approved	20
Amount Billed @ \$98.60/hr	\$3,025.70

Fire Suppression Division Inspection Activities

Blocks Assigned	80
Total Businesses in Blocks	336
Inspections Completed	228
Follow Up Inspections	54
Referred to FPB	3

*Respectfully,
Rusty Goodlive*

Operations

Interim Chief Bill Gillespie

The First Quarter of 2011 remained busy at the fire department, with activities ranging from emergency response, to mid-year budget review, to equipment repair and replacement. Also being worked on were participation in contract negotiations for two employee groups, and research into the potential of a departmental redeployment and allocation of personnel positions. Work on this remains ongoing.

NARRATIVE:

Collaborative work continues with Humboldt Fire District in a number of operational areas. Both departments continue to share a training officer position. We also are working together to implement consistent joint operational and fire ground policies and procedures. This quarter, the departments also began to collaborate on potential purchasing areas, where collateral duty holders discuss needs, and purchases are coordinated with vendors to work for better price quotes while maintaining each jurisdiction's respective purchasing requirements. EFD, HFD, and Arcata worked together early in the quarter to come to agreement on providing Assistance by Hire for emergency response to Samoa Fire Protection District. The three departments had previously participated in a mutual aid agreement with Samoa, but due to staffing concerns at Samoa they were no longer a viable and reciprocal mutual aid partner. Samoa's Board agreed to enter into an assistance by hire contract until such time that their department maintains the ongoing and constant staffing to again contribute to the other communities.

Another area of joint work with both HFD and AFD is through our mapping and target hazard project. All three are working with the same mapping software company, Iron Compass, to provide consistent mapping and target hazard information. It has been identified by our participant in the process that a modern laptop is needed for him to be effective in his work, and discussion has followed with City of Eureka IT to make that purchase near the end of the fiscal year.

The Communications Committee, comprised of representatives from Dispatch, EFD, and HFD#1, worked during the quarter to evaluate how our change in dispatch notifications for the fire stations has been working. Input from the crews and the dispatchers are that all prefer the new method of dispatching. With the current silent station process being used at night, the pre-alert was not heard by

Operations

the stations, and a delay of approximately 20 seconds per call occurred as dispatch followed procedure. It was decided that the pre-alert used would be the respective station radio tone for the station that was receiving the call. The station tone will open the radio immediately, with brief call type and address information given, followed by the standard station tone and information. The new procedure went into effect at the first of the year, and appears to have shortened response times by 10-15 seconds. Also changed through the Communications Committee is the daily radio check of all apparatus, where we discontinued the practice of radio checks via roll call of each apparatus. Apparatus are now checked by dispatch and crews once per week, with station checks and administrative message delivered daily.

The department continues to work to address Personal Protective Equipment (PPE) needs. Captain Robertson took over PPE with the retirement of Captain Churchwell. He has been working to replace our rubber departmental structure boots with a leather version that provides better traction, is lighter, and provides a better overall fit for personnel. He is also working to develop a replacement plan and schedule for aging turnouts should our AFG grant not be funded. All aerial and ground ladders went through annual testing during the quarter. Small lubrication issues were identified for the ladder trucks, which are being worked on with the Corp Yard. Two ground ladders failed testing due to wear, and were replaced during the quarter. Two intake ball valves required replacement on Truck 8181 due to age and wear. The valves have been in service for many years, as have been many in the fleet. The department will work to replace additional valves through the next fiscal budget, then fall into a plan to replace one valve each year. Other equipment needs are planned to be addressed in a similar fashion on an annual basis, a tool at a time, such as saw replacement and extrication equipment.

Our fleet of SCBA's has fallen off warranty, and repairs are becoming more costly. Such has been the case over the past quarter. Also identified within our SCBA and Breathing Air program is the need to train another departmental member in repair of the MAKO air compressor. The department currently has only one trained repair person that is routinely able to complete minor repairs to the unit. Without personnel trained, we must bring a repair person from Oakland each time a hose or other wear item is replaced. The addition of this training will be added to the budget request for the 2011/12 fiscal budget.

Numerous facility repair issues remain to be fixed during the quarter. Some sheetrock at Station 3 still requires repair following plumbing repair. Issues with the large garage doors at all three stations indicate replacement will be necessary in the not too distant future. It was also noted as the rainy season began, that there were numerous leaks in the Headquarters roof, primarily over the apparatus floor. Some leaks resulted in ceiling tiles falling to the floor. Sheetrock in the HQ shop also remains damaged and gone in places following significant leaks in the roof last year. Our department continues to work with Building Maintenance to address these issues, though work has been slow due to numerous personnel within their division being off for various issues. The Council approved monies earmarked for the HQ roof repair in late December following the passage of Measure O; it is my understanding that this repair is slated for later in 2011.

The Headquarters 2010 earthquake damage estimate was received at an estimated \$172,000. An estimate to replace the Headquarters building in its current configuration was also received at a cost estimate of \$5.93 million dollars. This number is far below the amount as listed in the CIP list due to differences in cost per square foot, and in the total square footage used for the calculations. The CIP contains estimates for the increased area needed to store apparatus, and to adequately house the many additional services that the department currently provides.

The department is preparing for a federally mandated switch to narrow band radio frequencies. Communication frequency licenses have returned from the FCC. EFD and HFD are working together for a coordinated reprogramming with this potentially occurring late in the Second Quarter.

Operations

During the First Quarter, EFD CPR instructors conducted 15 CPR classes that taught 224 citizens the life saving training.

Since the beginning of the fiscal year, all EMT renewals at EFD have had an increased fee of \$115 per EMT as mandated by the California Emergency Medical Services Authority. Also mandated has been updated Livescan finger printing, with additional fees. After this initial fee increase, renewals will cost approximately \$75 per EMT every two years. This amount will need to be included every other year in the annual budget request documents so as to maintain certifications of our employees. Obtaining Livescan prints has been hindered due to issues with the livescan machine at EPD. Some time critical scans have occurred at Humboldt County Sheriffs Office. This process is ongoing.

Hilfiker Training site work continues. Regular maintenance mowing continued during the quarter. Captain II Hulbert continued to work with Engineering on an electrical plan to bring interior and exterior lighting to the drill tower. Both Whitchurch Engineering and the local Electrical Trades Union have been assisting. PG&E donated \$5,000 last fall which will be put toward the electrical improvement project. The project is ready for bid. Rescue Systems 2 level site accreditation continues to be a priority project. This is being assisted by grant monies from the Department of Homeland Security through the County Office of Emergency Services. Level 2 site accreditation allows level 2 rescue classes to be taught at the training site. Currently there are a limited number of RS2 accredited sites in California, and local personnel must travel at great cost to attend training out of the area. Also being pursued at the training site is the addition of a concrete pad along the training tower to allow crews to pull and deploy fire hose without dragging it through the mud. EFD is working in conjunction with Engineering to complete plans and specifications for a surface that will support our ladder truck. The departmental safety officers of both Eureka Fire and Humboldt Fire have identified areas of safety concern at the training site, and a plan is in development that will address these areas to help prevent accidents and reduce liability.

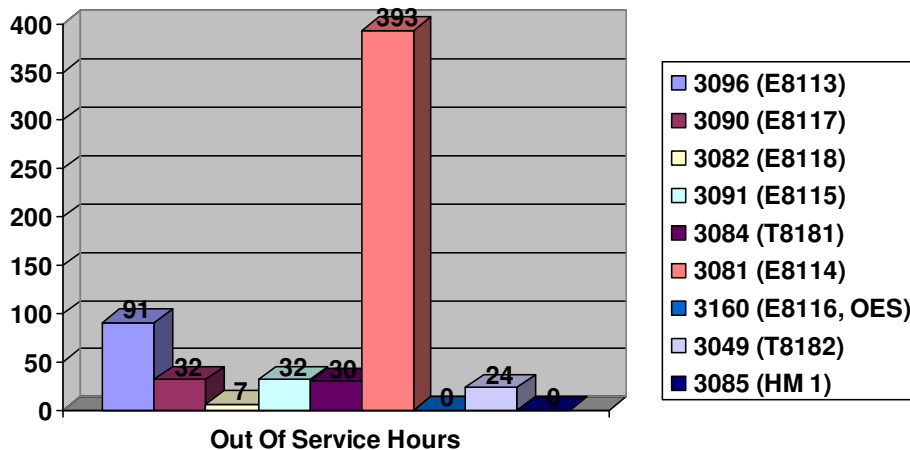
As mentioned in the prior Fourth Quarter report, duty coverage began with the two remaining Duty Chiefs and the Captain II's filling on every third weekend. This pattern has continued through the First Quarter. The demands of duty coverage, coverage for retirements, workers comp injury coverage, sick leave usage, and regular vacation coverage took a serious toll on the Suppression overtime budget, which was depleted in early February, as detailed via memo. Personnel were shifted to help cover some vacancies as possible, and ongoing promotions will help to address vacancies within ranks. Four firefighters began their training academy on March 28th. These firefighters fill three previously frozen positions extending back to the 2009/2010 fiscal year, with an over-hire to help address the vacancy that will be created by filling the Captain II position and subsequent vacancies. A promotional process occurred for Captain II, with Sean Robertson being promoted to fill the vacancy. Captain, Engineer, and Firefighter processes are set to follow in the second and third quarters to address the positions vacated as personnel promote. This process will extend to the end of the 2010/2011 fiscal year, and possibly beyond July 1.

APPARATUS STATISTICS

The following charts show information relative to our apparatus.

During the quarter, Captain Bakke reported on apparatus mileage and out of service hours. Engines 8114 had the highest number of out of service hours during the quarter, and aside from Truck 8182 (3049) is one of the oldest engines in the fleet. Engine 8113 travelled the highest number of miles for the quarter at 1,898. Engine 8118 travelled the second highest number of miles during the quarter with 1,586, as it was placed in service while E8114 was out of service with brake issues. E8114 (3081) is currently the oldest apparatus in continued front line service, having been purchased new in 1991.

Operations



Apparatus Out-of-Service Hours Reported							
3096	91		3090	32		3049	24
3081	393		3091	32		3084	30
3082	7		3160	0		3085	0

Apparatus Miles Reported							
3096	1898		3090	326		3049	141
3081	969		3091	1240		3084	720
3082	1586		3160	126		3085	15

INCIDENT ACTIVITY

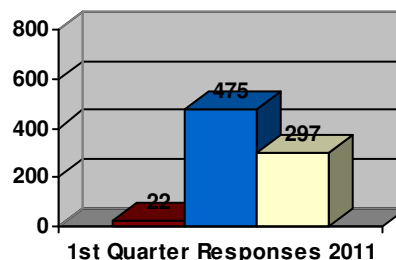
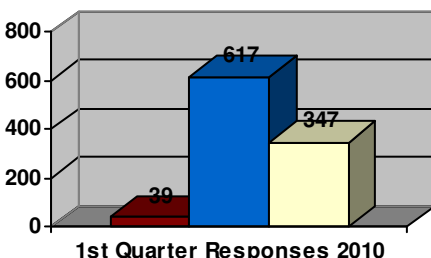
During the first quarter, EFD responded to a total of 794 calls for service. Fire calls represented 22 calls, 9 of which were listed as structures. Overall estimated dollar loss from structural fires was \$187,300 for the quarter.

Emergency Medical Service (EMS) Incidents, including minor and major medical aids, traffic collisions, extrications and rescues, and lift assist calls accounted for 475 incidents.

All other calls for service accounted for 297 responses.

As you can see, our call volume for the first quarter of 2011 was lower than the same period in 2010. These figures come from Firehouse data provided for the quarter.

First Quarter 2010 vs. 2011



*Respectfully,
Bill Gillespie*

Quarterly Report

January 1, 2011
through
March 31, 2011

City of Eureka



Personnel Department

PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

The Personnel Department performs a wide variety of tasks intended to provide high quality service to our employees, the organization and the public. This has been another busy quarter with many challenging tasks. We saw an extraordinary number of job applications submitted (331) for 11 available positions in the City this quarter. Nearly all of these positions are currently allocated and budgeted, and became available due to either employee retirement or resignation.

The City received more applications during this first quarter than in the last 3 quarters combined, and the most applications received since the 3rd quarter of 2009. The high number of applications correlates to the number of job openings at the City. It is also likely attributed to the large pool of people who qualified for available positions, in addition to the continuing high state and local unemployment rates due to a sagging (but improving) economy. We look forward to working with all departments to improve our recruitment processes within hiring practices mandated by federal, state and local law.

Other notable projects/activities coordinated through the Personnel Department this quarter include ongoing MOU negotiations with 2 of our bargaining units, ongoing recruitments, staff training, 26 worker's compensation claims, 7 new employee orientations, 73 performance evaluations, 75 volunteer applications, new position classifications, 39 medical histories, 125 personnel action forms, temporary disability, standards of conduct investigations, CalPERS coordination, drug testing, parking permits, special circumstances leave, Family Medical Leave Act, Military Leave coordination, Health Care Affordability Act, health insurance benefits, employee assistance program (EAP), educational reimbursements and others activities.

Our Personnel Department is administered by Director Gary M. Bird, Senior Personnel Analyst Becke Perry and Personnel Analyst I Jill Schoonmaker. We all look forward to maintaining service levels and continuing a tradition of excellence as the department works to rebuild its institutional knowledge in the coming months and years.

During these trying economic times, please do not hesitate to call on us if we can help with employment and retirement issues, benefits questions, employee assistance programs, or any other personnel/human resource related matters which may be of concern.

Thank you all for your continued patience and support as we strive to provide excellent services.

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Community Development: Administrative Assistant RPT, Debra Olson.

Engineering: Temporary City Engineer, Kurt Gierlich

Finance: Accountant II's: Wendy Howard and Eric Neuman.

Fire: Firefighters' Brett Christensen, Nicholas Acord, Justin Conner and David Terry.

Police: Communications Dispatcher Jennifer Dennison. Temporary Police Services Officer, Pamyln Millsap.

Public Works-Recreation: Marvin Baker, Ann Carter, Kyoko Clark, Peter Darquea, Michael Depew, Grant Doughty, Danielle Drucker, Erin Figueroa, Phillip Nicholas, Carly Robbins, Mahogany Woods.

Public Works – Temporary Maintenance Worker's: Sean O'Brien and Paul Meade.

Public Works Harbor: Temporary Harbor Aide Greydon Thompson.

Public Works Zoo: Temporary Zookeeper Aide, Laura Turk. Temporary Zoo Education Aide, Danza Chisholm-Sims.

A HEARTY CONGRATULATIONS TO THE FOLLOWING RETIREES

These employees will be greatly missed by their respective departments and fellow employees and by the public for whom they served with uncommon devotion and commitment during their remarkable careers with the City of Eureka.

19 Years

Fire Captain, Karl Churchwell

14 Years

Community Development Director, Sidnie Olson

5 Years

Harbor Operations Technician, William Nason

RESIGNATIONS

A **FOND** farewell to:

Maintenance Worker , Randy Thrash
Accountant II, Gary Chapman

NEW HIRES / SEPARATIONS

All in all, **28** new employees were hired by the City, and **14** employees separated (including regular, temporary and seasonal employees).

Separations

5 Regular Full-Time
0 Regular Part-Time
9 Temp Resignations

PERSONNEL ACTION (PA) FORMS PROCESSED

A total of **125** PA forms were processed during this quarter. Personnel issued **23** Personnel Action Forms & **73** Performance Evaluation Forms to the following Departments:

<u>DEPARTMENT</u>	<u>PA'S</u>	<u>EVALUATIONS</u>
City Attorney Office:	0	1
City Clerk Office:	0	0
City Manager Office:	1	3
Community Development:	0	1
Engineering:	2	3
Finance:	3	8
Fire:	1	2
Personnel:	0	0
Police:	8	20
Public Works:	6	31
Redevelopment:	<u>2</u>	<u>4</u>
	23	73

Personnel received **50** Regular Full /Part Time, and **75** Temporary Personnel Action Forms from all City departments. **29** Volunteers were processed for Public Works. **39** Medical histories were processed for volunteers and temporary employees. **29** Parking Permits were issued to employees and visitors.

PROMOTIONS

CONGRATULATIONS to the following employees who received promotions this quarter!

- Sharon Fazio: Recreation Activities Coordinator
- Sean Robertson: Fire Captain II

RECRUITMENTS

EMPLOYMENT APPLICATIONS RECEIVED:

A total of **331** applications were logged and processed for various positions within the city this quarter.

NEW EMPLOYEE ORIENTATIONS:

7 employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and various legal documents.

RECRUITMENT AND TESTING:

Personnel has provided the following recruitments between 01/01/2011 - 03/31/2011.

Accountant II - 13 Applications were submitted. An appointment has been made.

Community Development Director - 16 applications were submitted for review. An appointment has not yet been made.

Communications Dispatcher (lateral) - 6 applications were submitted during an ongoing recruitment.

Communications Dispatcher (entry level) - 65 applications were submitted during an ongoing recruitment. An appointment has been made.

Fire Captain II - 7 applications were submitted. An appointment has been made.

Firefighter - 4 appointments has been made from a previous recruitment list.

Harbor Operations Technician - 73 applications have been submitted and reviewed. An oral board examination has been delayed due to the 03/11/2011 Tsunami destruction.

Police Officer (entry level) - 74 applications were submitted during an ongoing recruitment. An appointment has not yet been made.

Police Officer (lateral) - 6 applications were submitted during an ongoing recruitment.

Police Services Officer - 21 applications were submitted. No appointment has been at this time.

Project Manager - EPD - 8 applications have been submitted. Closing date is 04/29/2011.

TRAINING PROVIDED

- **February 23, 2011 - Ethics in Public Service** presented by Liebert Cassidy Whitmore sponsored by REMIF.* This workshop fulfilled the City's obligation under AB 1234 which mandates that ethics training be provided to the City Council, to appointed officials who are compensated for their service or reimbursed for their expenses, and to any employees who may be designated to receive the training every 2 years.
- **February 24, 2011 - Use and Abuse of Absenteeism** presented by Liebert Cassidy Whitmore sponsored by REMIF.* This workshop provided realistic and interactive studies to allow managers to effectively navigate the legal minefield involving absenteeism and leaves.

*REMIF: Redwood Empire Municipal Insurance Fund, the City's risk management pool.

SPECIAL CIRCUMSTANCES LEAVE

The Special Circumstances Leave Program allows employees to assist other, eligible employees through allowed leave donations. The Program applies to employees who must be absent from work for personal reasons, when this absence creates a financial hardship because the employee has exhausted all of his/her applicable accumulated paid leave time. Through the generosity of our employees, one (1) employee was able to continue receiving his/her salary and benefits through this program. We would like to sincerely thank all those who donated time to their fellow employee.

LABOR RELATIONS/EMPLOYEE RELATIONS

The City is currently in formal negotiations with two (2) bargaining units whose MOUs expired at the end of 2010. The current MOUs will remain in effect until new MOUs are agreed to and adopted by the City Council.

DISCIPLINARY ACTIONS

Various disciplinary/complaint issues were discussed and addressed, or are in process of being addressed.

RISK MANAGEMENT

NEW WORKERS' COMPENSATION CLAIMS

26 work related injuries occurred during this period, resulting in 18 new workers' compensation claims.

LIABILITY INSURANCE

Our Liability Insurance Provider, HUB International issued a new manual and certificates for 2011 which meet the standard of \$2,000,000 liability coverage for the many events held on City property. Insurance documents and certificates were examined and/or issued to insure appropriate insurance coverage for use of City facilities. One (1) special event liability insurance certificate were issued by the City of Eureka.

CITY OF EUREKA

PUBLIC WORKS 1st Quarter Report JANUARY – MARCH 2011

PUBLIC WORKS ADMINISTRATION

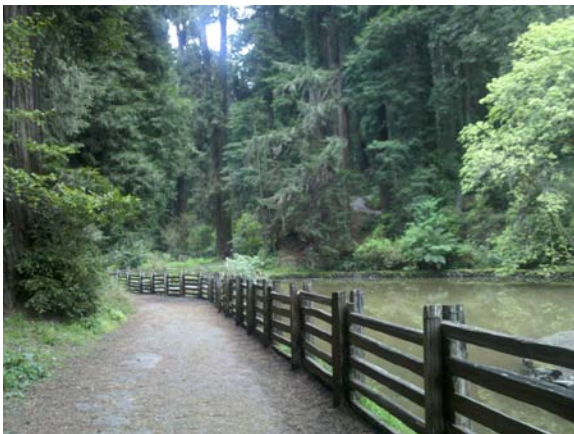
Public Works Administration processed 410 service requests during the first quarter of 2011. They included 140 street related issues, 99 facility maintenance issues, 75 water distribution issues, 17 were related to sewer, 1 for wastewater treatment, 20 were park issues, 6 were related to stormwater, 1 harbor issue, and 38 items were addressed by administrative staff (which included encroachments, sidewalk issues and illegal dumping. Approximately 438 service requests were resolved during the quarter.

Synagro was awarded the Bio-Solids contract – Bid No. 2010-08 on January 4, 2011. City of Eureka Sidewalk Improvement Project, Bid No: 2011-07, went out to bid in January. The bid opening was held on February 22, 2011.

PARKS DIVISION

Sequoia Park

At the Sequoia Park Garden, staff thoroughly cleaned and sanitized the greenhouse in preparation for springtime propagation of summer annual flowers starts. All Dahlia bushes are winterized with a layer of shredded redwood bark mulch applied to planter beds. The Dahlia collection has also been cataloged in a photo inventory and individual site markers installed at each plant location. Perennial plant material along the garden border has been trimmed back for winter dormancy.



The California Conservation Corps is in partnership with the City of Eureka to perform Watershed Restoration Projects at Sequoia Park, Cooper Gulch Park and the Elk River estuary salt-marsh along Hilfiker Lane. The primary focus of the project will be invasive plant removal, trail improvements and restoring watershed areas. Between the Group Picnic Area and the Duck Pond over 50 new 6inx6in x4ft wooden steps have been installed to lessen grade changes and reduce trail erosion. A 100 foot section of dead-end trail has been closed off and restored to a natural condition. Within Sequoia Park over 80 cubic yards of invasive English Ivy have already been removed along

with one large Monterey Pine tree. CCC crews will be active on the combined project for the next 24 weeks until the end of June and currently are scheduled to return late next summer for follow-up work.

Park Facilities

Weather permitting, the Eureka Skate Park in Cooper Gulch continues to attract a large number of skaters. The Eureka Police Department provides daily patrols of the area while enforcing skate park rules and then close the gate at dusk. Park staff open the facility daily around 8:30am and maintain the skate park.

California Fish and Game continued restoration efforts at Cooper Creek by placing several large logs across the water channel which created deeper pools to improve fish habitat. The California Conservation Corps has started performing watershed restoration work focused on removing invasive non-native plant material, replacing damaged trail culverts, applying cobble stone to protect drainage channels and repairing damaged trail sections. Illegal camping dumpsites are also being cleaned up and debris removed from natural areas. Fish and Game has requested that vegetation within the riparian zone be allowed to return to an overgrown natural condition.



A California Conservation Corps crew also assisted Park staff in completely repainting the interior walls and ceiling of the Cooper Gulch restroom. The City of Eureka provided all paint and necessary materials.

Park staff completed installation of a new accessible drinking fountain adjacent to the Ross Park playground and repaired a cracked tube slide. The rubber cushioning material had been patched last fall to repair vandalism damage. Keep Eureka Beautiful, Pierson's Nursery and the parks division partnered in the planting of two 15 gallon Tulip trees along M Street and three 30 inch box Flowering Cherry trees were installed at the corner of 11th and N Street.

At 20-30 Park several Monterey Cypress trees were pruned and at Highland Park the old 5-tiered bleachers were reduced in height to 3-tiers for public safety. Limited mowing of park turf grass areas has been accomplished as often as weather permitted.

Landscape Facilities

Main Street holiday decorations were taken down along Fourth and Fifth Streets and at the Old Town Gazebo. At Snug Alley, the hedges were pruned lower to open up public visibility in the area. The Henderson Center holiday banners were removed and replaced with Merchant Association banners.

The Eureka Rescue Mission Crew pruned low hedges at the 1st and E Street parking area and removed several old trees that were in poor condition. Park staff removed the tree stumps. Eureka Main Street and the Mission Crew are working on a project to clean up and restore the Parklet at 1st and E Street. Five old spindly cherry trees were removed as part of the landscape renovation project.

Park staff helped prepare city venues for the 21st Annual Redwood Coast Jazz Festival at the Adorni Recreation Center and the Municipal Auditorium. A new Humboldt Bay interpretive sign was installed adjacent to the Samoa Bridge launch ramp. The location is part of a boating water-trail system being designated around Humboldt Bay and its estuaries.

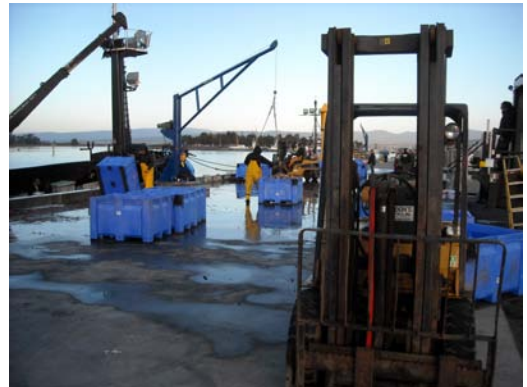
HARBOR DIVISION

Eureka Public Marina

The marina has remained full throughout the winter months, as well as accommodating vessels displaced from the devastating tsunami affecting Crescent City's harbor. Announcements of a full length salmon season have also impacted the availability of slips. The harbor staff pressure washed docks and cleaned piling caps as weather permitted. Several power pedestals were repaired, which were damaged by high wind waves coming over the dock. Sixty feet of rub boards were replaced on K dock. Power pedestal bulbs and photocells were checked and replaced as needed. Harbor Operations Technician, Bill Nason, retired on January 14th, which has left a staff vacancy in our operations, which we are eager to fill.

Waterfront Facilities

The Boardwalk and F Street dock was pressure washed for the perilous plunge event. New bollards were installed at F street plaza and the C street entrance adding security for pedestrians and event goers. Ten new double sided benches were replaced along the F Street walkway and two new single sided benches were added in front of the Bayfront restaurant. Bonnie Gool dock was pressure washed and pedestals repaired for the annual arrival of the Tall Ships. Fiber optic lighting was damaged due to vandalism at the new C street market square. Staff repaired the lighting and secured the window coverings at the new ticket booth facility. The Fisherman's Terminal was busy as usual. Tenants continued loading gear and unloading crab at the facility and staff continued maintenance on the public (yellow) hoists. Staff painted the 255/Samoa restrooms inside and out and is currently working on the valves for the sinks and drinking fountain.



Waterfront Events



The events around the waterfront this quarter also kept staff busy. The World Series Giant's Trophy visited the Wharfinger Building in early February. The trophy brought over 2,000 people to the venue for a chance to view the trophy and get pictures. This provided a perfect opportunity to show off our facility and its availability for public use. The annual Perilous Plunge took place at the F street boardwalk. Staff spent several days cleaning and preparing for the event. Due to shortages in Facilities' staffing, the harbor staff also provided assistance in preparing and closing the annual Jazz Festival. Finally, Harbor staff responded to the tsunami event that occurred in March.

Staff was instrumental in the communication and evacuation of the marina and other waterfront facilities.

Wharfinger Building

This quarter there were sixty-nine (69) events held at the Wharfinger Building, twenty-eight (28) were held in the Bay Room and forty-one (41) in the Great Room. The highlight of the quarter was probably the hosting of the Giant's 2010 World Series Award in February. Approximately 2,000 people braved the cold and wind and stood in line for hours to view the trophy.



During the month of January, approximately 2,000 people attended 23 events which generated approximately \$7,450 in revenues. Along with our regular events, there were several Celebrations of Life and a Winter Formal Dance.

There were also 23 events held at the Wharfinger Building in February with approximately 3,700 people in attendance. Revenues generated were approximately \$5,050. Besides the Giants Trophy, the Wharfinger Building was the sight of many training sessions and the Annual Public Works' Breakfast.

The 23 events in March generated approximately \$6,050 and were attended by nearly 1,900 guests. Along with the normal functions, a Fundraising Tea and a Product Knowledge Dinner were held at the Wharfinger Building in the month of March.

Wharfinger Building Staff are kept busy with the details of increasing use of linen and coffee services.



FACILITIES OPERATIONS DIVISION



The New Year began with multiple traffic signal repairs due to knockdowns and winter weather. Repairs were made at the following locations: Myrtle/West, 7th/I, Henderson/I, Harris/F, and Buhne/S streets. Facilities staff also installed 3 new radar speed signs, which will be rotated throughout town. Staff replaced an inverter for battery back ups at the controller on 7th and H. Staff removed holiday decorations and lighting along city light poles.

Station 4 were repaired and replaced. A domestic water leak was repaired in the floor and new combo door locks were installed at Station 3.

Staff mounted and installed 2 new plasma monitors for EPD in the record room and dispatch. A new floor was installed at EPD by contractors, and staff moved phone lines to accommodate their needs.

Door closures and emergency panic bars were repaired at the Adorni Center. The scoreboard and lighting was repaired for the Hoopsters Basketball Program. A new garbage disposal unit was installed at the zoo, as well as heat lamps were repaired in the Aviary.

A string of reoccurring lighting issues plagued the EDA plant, and staff was able to troubleshoot the problem. New lugs were installed on the panel as part of the solution. Staff fabricated and installed new generator plugs for all lift and pump stations. This allows all of the plug fittings to be universal and consistent for hooking up to the generator during power outages. A new amplifier was installed in Council Chambers. A color coded mapping system was devised for adjustments by staff.

The annual Jazz festival was a huge success as facilities, harbor, and custodial staff worked together with event holders to stage the wonderful event. The custodial staff worked during the event into the wee hours of the night and at multiple venues so the facilities were ready to start again the next day.



RECREATION DIVISION

Youth Programs

The City of Eureka Youth Programs continues to maintain a reputation for offering positive enrichment and recreation options for children in the local community.

G.U.L.C.H. Teen Program

This quarter saw some great developments for The G.U.L.C.H. Program. A partnership was developed with Zoe Barnum High School and Eureka Community School. The G.U.L.C.H. now facilitates a weekly meeting held on each campus where students earn one-half academic credits per hour they participate in the planning of upcoming teen G.U.L.C.H. events. Currently, the group at Zoe Barnum is focusing on the Skateboarding competition event in May while the Eureka Community School is focusing more on our upcoming Disc Golf Tournament in April. Additional community partnerships have developed with Mantova's Two Street Music to establish Friday Night Teen Programming as well as Banzai Surf & Skate, a new business who not only contributed to a sponsorship in our Giving Tree Sponsorship Program, but also worked closely in the planning stages of our Kicks N Tricks Workshop. They are also helping to develop the G.U.L.C.H. Skateboarding Competition in May.

F.U.N. Play Center

The F.U.N. (Family Unity and Nurturing) Play Center developed and facilitated innovative enriching activities for youth ages 0-5 and is designed to promote both physical and cognitive development as well as diversity and cultural education. Program participants engaged in crafts that focused on strengthening fine motor skills, while new interactive songs for circle time, group story times and exploration of foreign languages were also a focus. Guests including early childhood education students from HSU and

teachers and families from Early Head Start came to observe, using the successful program as a training opportunity. A huge success was celebrated as there has been significant growth and social development of a special needs child who has been attending the program since December. His improvements have been directly attributed to his participation in the program and interaction with the staff. The F.U.N. Play Center continues to partner with Food For People to offer a free healthy snack to participants.

Testimonial - Play Center

“This program has allowed social experiences and connections with outside people which could not have been done without this opportunity. The F.U.N. Play Center is an enhancement to the community and provides an environment many young families would not have access to.” (Parent)

The John Ryan Youth Center

The John Ryan Youth Center After School Program offered three unique themes focused on outer space, the environment and sports/team building in which youth engaged in an array of enriching activities. The partnership with The Harvest of the Month Program continues to be a beneficial aspect of the After School Program, while participants were exposed to a variety of healthy foods and engaged in cooking activities involving dried plums, cabbage and broccoli. Academics and literacy continue to be a focus, while program staff assists youth daily with homework and provide opportunities for participants to regularly engage in reading activities. Emergency drills were executed each month to ensure preparedness in the event of a fire and/or earthquake. In addition, a Presidents’ Week Camp was held at the John Ryan Youth Center, offering an all day child care option to families over the one week break from school.

Testimonials - Ryan Center

“The Ryan Center After School Program has been beneficial because it helps homework get done early, cultivates friendships, offers fun and creative activity choices and offers positive recognition. There are many times my daughter asks if she can stay longer.” (Parent)

“The Ryan Center cares about me.” (Haley, Age 8)

The Roller Skating Program

The Roller Skating Program experienced a significant increase in participation levels with both new and returning participants attending the program regularly. A variety of special events were hosted including seven (7) Birthday Party on Wheels as well as *The Roller 500 Super Charged Games on Wheels*, a bowling party and *Roll in Love*, an event held in partnership with the City of Eureka’s new teen program, The G.U.L.C.H. The supervisory staff continues to focus on upholding optimal efficiency and safety.

After School Programs – City of Eureka/Eureka City Schools Partnership

The City of Eureka’s partnership with Eureka City Schools continues to thrive, offering enriching After School Programs for the youth of Eureka. Over 27,000 youth were served in the After School Programs between January and March. A variety of partnerships have been cultivated with organizations that offer dynamic enrichment and education opportunities to the After School Program participants including Lost Coast Rotaract, The NJROTC(Navy Junior Reserve Officers Training Corps), Humboldt State University

and Food for People. Fresh new approaches to activity programming continue to be a focus, helping to build After School Programs rich with diverse experiences for youth, while each program also strives to maintain a focus on education and enrichment through various clubs, spelling bees and talent shows. In addition, “The Month of Caring” was celebrated, giving attention to anti-bullying and the importance of kindness. After School Program staff also attended a training in which leaders learned a variety of new games, received training regarding effective classroom management and reviewed critical safety protocol including the importance of bathroom policies. Upholding safe, nurturing and enriching programs remains a primary focus, providing outstanding after school care to the community.

Testimonial - ECS ASPs

“The After School Programs have been beneficial because I can work and my kids do great in school thanks to the homework help they receive from the leaders. I couldn’t imagine life without it!” (Tim, Age 44)

Hoopsters Youth Basketball

The first quarter of 2011 concluded with a bang for the Recreation Division. The Hoopsters Youth Basketball program enjoyed yet another successful season. The 2011 season consisted of just fewer than 600 participants between the 3rd – 12th grades distributed across 9 divisions with 58 teams. As always, Hoopsters Basketball received wide support within the community in the form of volunteer coaches as well as team sponsorships.



Participation in youth activities exceeded 52,921 during the quarter.

Facility Rentals – Municipal Auditorium & Parks

The rental of City Parks typically decreases during the first quarter due to the winter weather.

Adorni Gym Rentals and Events

As expected, the first quarter of 2011 was very busy at the Adorni Center. The Adorni gym was used on a daily basis for Hoopsters. The Adorni Center was a venue for the NAACP's annual "Martin Luther King Celebration." People in attendance enjoyed speakers and choral music. The Adorni Center was one of five venues and also one of the most popular venues for Redwood Coast Music Festival's 2011 installment of the Dixieland Jazz Festival. Music lovers were treated to a variety of bands during the three day festival filled with a variety of merchandise and food vendors, dance shows and demonstrations and a rockin' headliner concert. Adorni Center fitness memberships remain steady with a strong participant base serving a wide demographic. Weight room and fitness classes continue to be popular activities for members.

Community Classes

Classes ranged from Creative Dance, Bitty Basketball to the very popular Toddler Soccer. Classes are currently held at the Municipal Auditorium, Adorni Center and John Ryan Youth Center.



Adorni Center attendance approached 12,300 participants during the quarter.

Adult Programs

Due to the absence of adult sports, adult fitness and adult community classes were the main source of adult recreation which range from Tai Chi Made EZ to Puppy Manners.

The Adorni Center continued to be a popular place the first Saturday of each month. In partnership with the Ink People, the Adorni Center hosted Art's Alive. This event showcased local artist's works with themes such as Fire, Turquoise and Water.

Adult attendance approached 6,049 participants during the quarter.

Revenues

Recreation Division revenues totaled \$142,026.81 during the first quarter of 2011, an increase of over \$30,299.44 from 2010's first quarter.

ZOO DIVISION

Attendance

Overall zoo visitation numbers January – March were 11,620 which is an increase of 6% over first quarter of 2010. March visitation was unusually low due to heavy rainfalls. Thirty-one (31) percent of total visitors were Eureka citizens, and thirty-three (33) percent were visitors from outside Humboldt County. We saw many visitors from Oregon during spring breaks.

Three facility rentals were provided through zoo staff serving ~120 people.

Education Programs

Staff delivered two 50 minute presentations at the 4-H Northcoast Youth Summit and the HSU Service Learning Fair on how community members can get involved in the Zoo, and more specifically, the new Frog Watch USA program.

Zoo School Field trips and resources were promoted at the CREEC (California Regional Environmental Education Community) Teacher Resource Fairs at Humboldt County Office of Education and Fortuna Elementary School.

The Education Coordinator represented the Zoo at the Rio Dell Career Day on March 11, giving 3 presentations on *Zookeeping as a career* to 5th grade students.

An all day Project, WET Teacher Training, sponsored by the City of Eureka's Stormwater Division was provided to 31 teachers at the Zoo. This workshop trained local area teachers on how to integrate Project WET, a California State Correlated Environmental Education curriculum, into their educational programs. Activities relative to stormwater run-off and water pollution prevention were emphasized.

Keeper staff hosted several job shadow student participants from Arcata High School and Freshwater School.

Volunteer Support

Volunteer support has been steady and stable with another 600 hours contributed by our wonderful and varied volunteers. Two projects accomplished entirely by volunteer efforts were construction of our YAK Shack building which will house our youth volunteers on their breaks and meetings, and the refurbishment of our animal holding shift doors which had not been working for a few years.

The Zoo supported another successful work day with the CCC's in January with several landscaping and

construction projects accomplished at and around the Zoo.

Projects & Activities

Zoo staff launched our first FrogWatch USA training on March 29. FrogWatch is a citizen science monitoring program where community members are taught how to monitor frog calls in their nearby wetlands. Data is submitted to a national database. The Zoo's 3-hour training had 16 participants in attendance ranging in age from 5 years old and up.

The official Sequoia Park Zoo Conservation Committee was launched in March, consisting of biologists from HSU and the community, as well as staff and Foundation representatives. This committee will be tasked to solicit, select and award conservation projects with funding from the Zoo's Conservation Fund to help further our mission of wildlife conservation.

Animal Collection

Losses to the animal collection this quarter included a Western bluebird (unknown cause), Barn owl (organ failure, age unknown), a Sacred ibis (kidney failure, advanced age), and our oldest wallaby who was euthanized when the vet discovered cancer. At 21 years old, this wallaby was the oldest known on record in the US, outliving the average lifespan for this species by nearly three times.

Rosemary the bear continues to slowly improve her condition, with the help of alternate therapy techniques by Dr. Green.

Events

No formal events were held this quarter.

Grants

A Humboldt Sponsors grant for \$1,400 was awarded to the Zoo's Education Department for summer camp scholarships.

ENVIRONMENTAL PROGRAMS DIVISION

The Environmental Programs Division provides oversight of the City's recycling/waste diversion programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. The following is a brief description of the projects and programs administered by the Environmental Programs Division for the first quarter of 2011:

Recycling /Waste Diversion

Since the implementation of the Mandatory Garbage and Recycling Collection Ordinance, recycling tonnages have significantly increased. Recycling has been made available to all City facilities. Mandatory residential and the multi-family recycling programs are in full effect. These programs have contributed to the City coming into compliance with the State's ambitious waste diversion mandate, AB 939, for 2009.

While the Environmental Programs Division realizes that meeting the AB 939 mandate and lessening the City's environmental impact is a top priority, the Division also realizes that doing so cannot be at the expense of our rate payers. Staff will continue to work diligently with Recology, Arcata Community Recycling Center (ACRC) and Humboldt Waste Management Authority (HWMA) to research cost savings measures and avoid significant cost increases.

Public Recycling Education Program

The City, in coordination with the Humboldt Waste Management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs, green waste, food waste (home composting) and other related measures. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

The Environmental Programs Division is starting to develop recycling curriculum that will be incorporated into Sequoia Park Zoo's educational programs. Incorporating recycling education into the Zoo's programs will go a long way towards reducing costs associated with public education and outreach. The program will also be more effective by reaching more students than the previous program through ACRC's program.

Regional Food Waste Diversion Facility

The City continues to coordinate efforts with the Humboldt Waste Management Authority (HWMA) on the development of a regional food waste digester project. The City of Eureka has teamed with HWMA in completing the Initial Study and CEQA review. The projected location ("Crowley Property") for the facility will be adjacent to the City's existing Wastewater Treatment Plant (WWTP). The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in maintaining compliance with the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct five in-vessel digesters for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals, institutions and eventually residents. Methane generated from the process will provide power for the City's WWTP, creating a very energy efficient system. Any excess methane will be converted to energy and either sold back to PG&E or used as credit for other City facilities.

Backyard Composting Bins

In 2010, the Division continued its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40. The bins may be purchased at the Environmental Programs Division (441-4184) at City Hall.

Elk River Wildlife Trail Project

Over the last two years, Environmental Program and Redwood Community Action Agency (RCAA) staffs have acquired over 1.7 million dollars in grant funding for the construction of the Iksori Trail / Elk

River Access Area. Environmental Programs and Community Development have completed the initial study and CEQA review and are working on completing the other necessary environmental permitting. The multi-use trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard paved surface of ten feet for bikes, wheelchairs and also accommodating infrequent maintenance and emergency vehicles and a four foot wide adjacent section of unpaved surface for walkers and joggers. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art and restrooms), improvements to an existing footpath loop, and accommodation for paddlers.

Humboldt Coastal Trail Implementation Strategy

RCAA received a grant from the State Coastal Conservancy to work collaboratively with local, state and federal agencies to developing an implementation strategy for building California Coastal Trail (CCT) segments in Humboldt County. This implementation strategy prioritizes recommended trail segments and makes recommendations of programmatic initiatives to increase the efficiency of the CCT's development. Environmental Programs staff has provided all pertinent information and guidance pertaining to Eureka for this Strategy.

Environmental Programs staff and RCAA are in the process of developing regulatory permit applications, conceptual designs and engineering specifications and drawings for the CCT segment from C Street Plaza to the foot of Del Norte through Conservancy funding. Once complete, these documents will allow the Environmental Programs Division to seek funding for construction of this segment of the CCT.

STORMWATER DIVISION

The Stormwater Division is working closely with the other regional municipalities to prepare for the provisions of the next Phase II Stormwater Permit. Stormwater Division staff is the Chairperson for the North Coast Stormwater Coalition. The Coalition meets monthly to discuss regional stormwater issues and general permit issues. July 1, 2011, will be the date when the next five year term of the City's permit will go into effect. The next permit will have new provisions that will need to be addressed, and the Stormwater Division is proactively preparing to comply with those provisions.

The Stormwater Division is also working hard to comply with the illicit discharge detection and elimination Minimum Control Measure of the Stormwater Management Plan. The Stormwater Division works closely with field staff in other City departments to train and educate them about potential illicit discharges. The Streets/Alleys, Water Distribution, Wastewater Collection and Harbor Divisions keep a close eye on our City to detect and eliminate discharges that contribute to poor water quality. Relations with City field staff and other inner-City departments go a long way in providing protection for our local waterways.



Water Distribution staff forwarded this issue to the Stormwater Division.



Stormwater Division responded and had the contractor implement appropriate BMPs

These programs have effectively helped prevent polluted stormwater runoff from entering our waterways. Since the inception of the stormwater program, the Stormwater Division received and responded to hundreds of complaints via the hotline and webpage. During this quarter, seven complaints were received and responded to. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program. They also help protect water quality in our local waterways and Humboldt Bay.

STREETS/ALLEY DIVISION

The Streets/Alley Division was busy patching potholes and ditch lines city wide. Fifty-one (51) tons hot mix and 2.5 tons cold mix were used.

The Division also inspected, cleaned and vectored culverts and drop inlets. Approximately 1,982 culverts and drop inlets were addressed city wide.

Culvert repairs.

Replaced 2 sections of 18" cross culverts and 2 tee's. One section of 14" and one tee.

Wabash & California Street - replaced 84' of 18" cross culvert and 2 tee's (see photo)



Alley maintenance

Graded 6 alleys city wide.

Sign department

Repaired and/or replaced 25 signs city-wide and installed 1 new sign. They also changed all school crossing and pedestrian crossing signs city-wide - approximately 350 total.

Trip hazards

The crew grounded sidewalk trip hazards at 216 Second Street & 14 & Union.

Street painting

67 gallons of white, 19 gallons of red, 1 gallon of yellow and 1.5 quarts of green paint were used to spruce up street markings.

Weed/trash abatement

Abatement at 1152 Myrtle Ave.

Sidewalks

Removed and replaced 30' of sidewalk at Fern & Campton



Street tree

Cut and removed 68 sections of sidewalk city wide for street tree's.

WATER DISTRIBUTION

Renewals/Leaks 35

New Services/ 2

Main Repairs/1

Noteworthy jobs for the first quarter of 2011 include a couple of firsts for the City Water Crew as the first valve cluster was installed by City employees were completed this January at the intersection of Trinity and G Street. This installation was a 4 valve cluster of 8 inch valves which was on our Capitol Improvement Plan. The water crew pulled this job off flawlessly and are very proud of their work, along with saving the City substantial money by not contracting this work out. The second project this quarter was the start of another Capitol Improvement Project item involving the



replacement of a substandard 2 inch water main on Lowell St between Grotto and Henderson. The water crew has begun installing a new 6 inch main that when completed will provide much better domestic service to the customers in that neighborhood and also provide better Fire protection as a new Hydrant will be part of this project.

We continue to target old galvanized services for replacement and have been working in the neighborhoods of Thomas and High Street and also Gross Street in the same area just south of Harris Street. We continue to respond to many requests for service from the public and similar to last quarter, there seems to be a growing trend of questioning the accuracy of our electronic reading system. We believe this is a result of the PG&E smartmeter issue and have proven the accuracy of the meters and reading system in all cases. A few requests for service have come along in the area of downsizing water meters as a result of the increased rates of late, but in the big picture of things, the public seems to be tolerating the increase fairly well.

Congratulations are in order for three of our crew members who have recently passed the Grade 2 water distribution test by the State of California. These three are John Jones, Mario Castillo and Alfonso Garcia who all upgraded to the Grade 2 level, although not required to do so, it is nice to have employees who are motivated to improve themselves.

WASTEWATER COLLECTION

Wastewater Collection Division hydro cleaned 41,912 ft of sewer mainline and rodded 10,132 feet of sewer mainline. The crew also televised 2,624 feet of sewer mainline. There were seven main and lateral repairs completed and one new lateral service installation.

LIFT STATIONS:

O Street Lift Station

Installed new grit chamber bar screen built by Bay Tank. Cleaned check valves, painted pumps, motors, stairs and all of the pipes in pump room. Staff also adjusted all pump impellers for maximum performance.

Stadium Hill Lift Station

Pulled pump # 2 for in house rebuild and replaced high alarm float, and ran new conduit and re-wired the station.

SCADA System

We are still working with arcsine on our new operating system as well as standardizing our programmable logic controller (plc) or pump controllers. There is a meeting scheduled for April 28, 2011.



UTILITIES OPERATIONS DIVISION

Laboratory

All laboratory testing required in the NPDES permit for the Discharge Monitoring Report (DMR) for both the EPA and RWQCB was conducted. This included testing conducted by North Coast Laboratories. No discharge violations were reported during this time period.

Quarterly drinking water testing included haloacetic acids and trihalomethanes. These are possible by-products of disinfection when using chlorine and are considered a health hazard. These constituents are typically well below state and federal standards due to the quality of our source water.

Routine water testing performed by city staff consisted of bacteriological, chlorine, fluoride, hardness, pH, alkalinity, conductance, turbidity, and temperature conducted on a weekly basis. The sample sites are rotated to insure that water quality is consistent throughout the City of Eureka. At least forty testing sites are typically visited during a monthly time period. The results of these tests are reported to the California Department of Public Health in Redding on a monthly basis. Staff also conducts daily testing vital to the day to day operation of the WWTP plant. Although this information is not normally submitted to the regulatory agencies, it is one of the keys to satisfactory plant operation.

One of the three laboratory staff is currently off duty due to health related issues.

Wastewater Treatment Plant Operations and Maintenance

In addition to normal operation and preventive maintenance tasks, the staff stayed busy with several special projects.

A lighting replacement project at Washington, Hill Street, and MuCullens sewer pump stations was recently completed. This project qualified for a rebate program from PG&E through Redwood Coast Energy Authority (RCEA). The existing 25 year plus lighting systems needed replacement due to corrosion and old age. Staff was able to secure over five thousand dollars in rebates (almost full cost) to install high efficiency lighting fixtures and bulbs. Staff is currently looking at utilizing this program to retrofit portions of the lighting systems at both the Water Treatment Plant and at Elk River Wastewater Plant. Staff is also working with RCEA to replace a one hundred horsepower air blower with a forty horse unit. This is projected to satisfy our air demands while significantly reducing power costs.

Staff is also currently working on finishing up or getting going numerous capital outlay projects. This includes Bio-solids, a new methane flare, replacing a faulty flow meter, the blower project, pump replacement, and installing a telemetry system at one of the smaller sewer lift stations.

A Treatment Operator Position at Elk River was recently filled in-house by one of the water plant operators who qualified as a transfer to Elk River. That position was then filled in-house by one of our Source Control Technicians who possessed the proper certification needed for that job. The net change in personnel remains the same with one position still open. The Utility Operations Supervisor position

remains unfilled due to illness. The Utility Maintenance Supervisor remains vacant although a recruitment is currently under way to fill that position.

One of the Utility Division staff traveled to Santa Rosa in April to take the State Wastewater Certification Grade III exam. Testing results normally take up to twelve weeks to be reported by the State. All staff in operations, maintenance, laboratory, and pretreatment attended numerous training and safety class including an eight hour first aid class put on by Eureka Fire.



NEW HIGH EFFICIENCY LIGHTING SYSTEM INSTALLED

Water Treatment Plant Operations and Maintenance

Along with routine operation, preventive maintenance and repairs, the staff has stayed busy helping with staffing coverage at Elk River. Due to this, the remaining staff has continued to concentrate on operations and maintenance elements on an as-needed basis. Staff has also returned to running the water system using winter time pumping strategies based on PG&E rates.

Staff has continued working with Humboldt Bay Municipal Water District to facilitate the updating the Urban Water Management Plan. This is done every five years to comply with the Department of Water Resources regulations.

The water appliance rebate program is ongoing with almost all the rebate money in water budget used up. This rebate program is a component of the Urban Water Management Plan and has been submitted for budgeting in the next fiscal year.



BIO-SOLIDS REMOVAL PROJECT UNDERWAY AT ELK RIVER PLANT

Pretreatment

(Permitted Industries)

Thirteen inspections and sixteen wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

(Non-Permitted Industries)

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. One facility inspection was conducted at a non-permitted industry.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices (BMP). Thirty-eight grease interceptors and traps were inspected for fats, oil, and grease.

An inspection conducted on 1/11/11 confirmed that Marcelli's Sausage and Ravioli Factory installed a grease trap, as required.

An inspection conducted on 1/21/11 confirmed that the Humboldt County Courthouse Café installed a grease removal device as required.

An inspection conducted on 2/2/11 confirmed that Annie's Cambodian Cuisine properly installed a new grease trap prior to opening.

An inspection conducted on 3/4/11 confirmed that the Veteran's Resource center properly installed a gravity grease interceptor, as required by plan review.

An inspection conducted on 3/14/11 confirmed that Kristina's Restaurant properly installed a grease trap as required.